

## AGENDA

### Temecula-Elsinore-Anza-Murrieta Resource Conservation District Regular Board Meeting

Thursday, February 13, 2025, at 4:00 PM

This meeting will be held in-person and via teleconference at:

Truax Building  
41923 Second Street, Fourth Floor  
Temecula, CA 92590

To view and participate via Zoom:

Meeting ID: 850 4643 4171

Passcode: 646967

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#### Mission Statement:

The TEAM RCD promotes conservation practices of natural resources, opportunities for public education and participation, and a sustainable quality of life for communities within the District.

#### I. PRELIMINARY FUNCTIONS

- Call to Order - Pledge of Allegiance
- Roll Call/Establish a Quorum
- Oath of Office for Director Teri Biancardi- Clerk of the Board Executive Assistant Breanna Smith.
- Approval of Agenda
- Public comment

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. If you wish to address the Board on a matter not on the agenda, please fill in a pink Speaker Request form and give it to the Board Secretary. If you wish to speak to a matter on the Agenda, please fill in a green Speaker Request Form. When the Board President calls your name, please begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting.

#### II. CONSENT CALENDAR:

1. Approve Minutes of the Board of Directors Regular Meeting of January 9, 2025.
2. Approve Minutes of the Special Strategic Planning Meeting of January 23, 2025.
3. Approve current bills and reimbursements:

- a) Bills paid
- b) Bills to be paid or reimbursement
- c) Accounts Receivable
4. Approve monthly financial reports for periods ending December 31, 2024.
5. Approve monthly financial reports for periods ending January 31, 2025
6. Approve updated Soil and Water hub concurrence agreement.

### **III. DISCUSSION**

#### **A. Subject:** TEAM RCD Financial Standing

*Background: The board may wish to discuss the District's budget and reserves in greater detail.*

### **IV. ACTION ITEMS:**

#### **B. Subject:** Community Wildfire Defense Grant (CDFG)

*Background: CDFG grants provide funding for the development of Community Wildfire Protection Plans. The Inland Empire Community Foundation is offering support to TEAMRCD and SJBRCDC to submit a grant application for funding to develop CWPPs in the Anza and Idylwild areas. The deadline is February 28th.*

Guests: David Hernandez of IECF, and James Law of the Santa Ana Watershed Association.

**RECOMMENDED ACTION:** That the board discuss and potentially approve TEAMRCD's participation in this proposed project.

#### **C. Subject:** Social Media policy

*Background: One of the areas identified in the Strategic Planning session as a goal was to utilize social media effectively. The board is asked to review the existing social media policy as well as review a more detailed proposal which addresses when, where and how social media is used. The board may wish to discuss amendments to the existing social media policy and designate individuals responsible for posting.*

#### **D. Subject:** Document retention schedule and handbook update.

*Background: Office Manager Rae Shirer has been reviewing and sorting all District documents and designing a data retention system that will comply with Riverside County's standards. She is also updating the policy manual in coordination with the retention schedule which are correlated.*

**RECOMMENDED ACTION:** That the Board review and potentially approve the proposed data retention policy and the final item on the handbook update proposal.

## **DIRECTORS' REPORTS**

- SAWA, Conservation Technician update, Community Wildfire Resilience Special Meeting late March, Report categories: Teri Biancardi
- Mitigation report: Stuart Kuhn
- Homeless report: Newt Parkes
- Watershed clean-up: Pablo Bryant
- CARCD policy committee updates: Rose Corona

## **V. MANAGEMENT REPORT**

- Rae Shirer

## **VI. FUTURE AGENDA ITEMS:**

## **VII: ADJOURNMENT**

### ADA COMPLIANCE STATEMENT:

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.

Next Regular Meeting: March 13, 2025, at 4:00 PM