

Monthly Management Report

Temecula-Elsinore-Anza-Murrieta Resource Conservation District
For the month ended July 31, 2024



Prepared on
September 7, 2024

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Profit and Loss YTD Comparison

July 2024

	TOTAL	
	JUL 2024	JUL 2024 (YTD)
Income		
Total Income		
GROSS PROFIT	\$0.00	\$0.00
Expenses		
General and Administration		
Accounting Fees		
Bookkeeping	57.00	57.00
Total Accounting Fees	57.00	57.00
Computer, Data and Software	36.00	36.00
Insurance - Liability, D and O	2,769.86	2,769.86
Legal Fees	1,552.92	1,552.92
Membership Dues	105.04	105.04
Telephone, Telecommunications	9.99	9.99
Website Expenses	42.00	42.00
Total General and Administration	4,572.81	4,572.81
SERVICE COSTS		
Grant Administration Expense		
Consultants and Contracts		
Education Resources Contract		
Workshop Support	697.50	697.50
Total Education Resources Contract	697.50	697.50
Irrigation Mobile Lab		
Irrigation Evaluations	1,650.00	1,650.00
Total Irrigation Mobile Lab	1,650.00	1,650.00
Program Management	22,695.00	22,695.00
Reimbursable Travel	190.95	190.95
Training	537.50	537.50
Total Consultants and Contracts	25,770.95	25,770.95
Program Administration	189.00	189.00
Total Grant Administration Expense	25,959.95	25,959.95
Total SERVICE COSTS	25,959.95	25,959.95
Total Expenses	\$30,532.76	\$30,532.76
NET OPERATING INCOME	\$ -30,532.76	\$ -30,532.76
NET INCOME	\$ -30,532.76	\$ -30,532.76

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

WETA GRANT PROFIT AND LOSS

July 2024

	TOTAL
Income	
Total Income	
GROSS PROFIT	\$0.00
Expenses	
SERVICE COSTS	
Grant Administration Expense	
Consultants and Contracts	
Education Resources Contract	
Workshop Support	596.25
Total Education Resources Contract	596.25
Irrigation Mobile Lab	
Irrigation Evaluations	1,650.00
Total Irrigation Mobile Lab	1,650.00
Program Management	22,695.00
Reimbursable Travel	190.95
Training	537.50
Total Consultants and Contracts	25,669.70
Total Grant Administration Expense	25,669.70
Total SERVICE COSTS	25,669.70
Total Expenses	\$25,669.70
NET OPERATING INCOME	\$ -25,669.70
NET INCOME	\$ -25,669.70

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Statement of Cash Flows

July 2024

	TOTAL
OPERATING ACTIVITIES	
Net Income	-30,532.76
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	158,056.60
Prepaid Grant Expenses	6,420.00
Accounts Payable	13,870.57
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	178,347.17
Net cash provided by operating activities	\$147,814.41
NET CASH INCREASE FOR PERIOD	\$147,814.41
Cash at beginning of period	672,331.91
CASH AT END OF PERIOD	\$820,146.32

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Bills Paid

July 2024

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
Mission Resource Conservation District				
07/11/2024	Bill Payment (Check)		1236	-22.50
06/30/2024	Bill		3437	22.50
07/11/2024	Bill Payment (Check)		1238	-4,826.70
06/30/2024	Bill		3436	4,826.70
New Options Business Services LLC				
07/11/2024	Bill Payment (Check)		1234	-695.88
06/30/2024	Bill		1431	695.88
Riverside Office of County Counsel				
07/11/2024	Bill Payment (Check)		1239	-1,593.26
04/11/2024	Bill		99235	40.34
07/10/2024	Bill		103794	1,008.39
07/10/2024	Bill		104145	544.53
SDRMA				
07/11/2024	Bill Payment (Check)		1235	-2,769.86
07/01/2024	Bill	Member 7146	75571	2,769.86
Streamline				
07/11/2024	Bill Payment (Check)		1237	-42.00
07/01/2024	Bill		D79E45E5-0026	42.00

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Balance Sheet As of July 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase CD	
Chase CD - Benton Channel	165,000.00
Chase CD - Greer Ranch	125,000.00
Chase CD Interest - 0618	49,804.73
Total Chase CD	339,804.73
Checking/Savings	
Chase Flood - 0600	137,803.80
Chase General - 0592	86,236.32
Chase Platinum - 9070	98,244.87
Total Checking/Savings	322,284.99
Total Bank Accounts	\$662,089.72
Accounts Receivable	
Accounts Receivable (A/R)	27,910.71
Total Accounts Receivable	\$27,910.71
Other Current Assets	
Clearing	0.00
Interest Receivable	0.00
Other Receivable	0.00
Prepaid Grant Expenses	16,050.00
Prepaid Insurance	0.00
Prepaid Rent	0.00
Uncategorized Asset	0.00
Undeposited Funds	158,056.60
Total Other Current Assets	\$174,106.60
Total Current Assets	\$864,107.03
Fixed Assets	
Adeline Farms Easement	162,750.00
Clinton Keith Land	475,000.00
Greer Ranch Easement	110,000.00
Total Fixed Assets	\$747,750.00
Other Assets	
Other Assets	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$1,611,857.03

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Balance Sheet As of July 31, 2024

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	19,455.99
Total Accounts Payable	\$19,455.99
Credit Cards	
AMEX 41005	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
California Department of Tax and Fee Administration Payable	0.00
Deposits Payable	0.00
Out Of Scope Agency Payable	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$19,455.99
Total Liabilities	\$19,455.99
Equity	
Opening Balance Equity	0.00
Retained Earnings	1,622,933.80
Net Income	-30,532.76
Total Equity	\$1,592,401.04
TOTAL LIABILITIES AND EQUITY	\$1,611,857.03

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Accounts Receivable

As of July 31, 2024

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	MEMO/DESCRIPTION
Riverside County Flood Control and Water Conservation District					
06/30/2024	Invoice	240701 FC	08/29/2024	27,910.71	
Total for Riverside County Flood Control and Water Conservation District				\$27,910.71	
TOTAL				\$27,910.71	

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Bills Or Reimbursements To Be Paid

As of July 31, 2024

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE	MEMO/DESCRIPTION
County of Riverside						
07/01/2024	Bill	AC0000002143	07/31/2024	105.04	105.04	
Total for County of Riverside				\$105.04	\$105.04	
Mission Resource Conservation District (760) 728-1332						
07/30/2024	Bill	3443	08/29/2024	3,199.70	3,199.70	
07/30/2024	Bill	3442	08/29/2024	101.25	101.25	
Total for Mission Resource Conservation District				\$3,300.95	\$3,300.95	
Strategic Energy Innovations						
07/15/2024	Bill	5076	08/15/2024	16,050.00	16,050.00	
Total for Strategic Energy Innovations				\$16,050.00	\$16,050.00	
TOTAL				\$19,455.99	\$19,455.99	

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase General - 0592, Period Ending 07/31/2024

RECONCILIATION CHANGE REPORT

Since this reconciliation on 08/10/2024, changes were made to the reconciled transactions in this report.

DATE	TYPE	REF NO.	PAYEE	ORIGINAL AMT (USD)	CURRENT AMT (USD)	CHANGE	AMOUNT CHANGE (USD)
07/11/2024	Check	1240	New Options Busi...	291.99	0.00	Deleted	291.99
Total							291.99

RECONCILIATION REPORT

Reconciled on: 08/10/2024

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	149,956.32
Checks and payments cleared (8).....	-15,570.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>134,386.32</u>
Uncleared transactions as of 07/31/2024.....	-48,150.00
Register balance as of 07/31/2024.....	86,236.32
Cleared transactions after 07/31/2024.....	0.00
Uncleared transactions after 07/31/2024.....	-3,955.35
Register balance as of 08/10/2024.....	82,280.97

Details

Checks and payments cleared (8)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/26/2024	Bill Payment	1233	Mission Resource Conservati...	-5,327.81
07/11/2024	Bill Payment	1234	New Options Business Servic...	-695.88
07/11/2024	Bill Payment	1235	SDRMA	-2,769.86
07/11/2024	Bill Payment	1236	Mission Resource Conservati...	-22.50
07/11/2024	Bill Payment	1237	Streamline	-42.00
07/11/2024	Bill Payment	1238	Mission Resource Conservati...	-4,826.70
07/11/2024	Check	1240	New Options Business Servic...	-291.99
07/11/2024	Bill Payment	1239	Riverside Office of County Co...	-1,593.26
Total				-15,570.00

Additional Information

Uncleared checks and payments as of 07/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/11/2024	Bill Payment	1216	Strategic Energy Innovations	-48,150.00
Total				-48,150.00

Uncleared checks and payments after 07/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/08/2024	Bill Payment	1241	Mission Resource Conservati...	-3,300.95
08/08/2024	Bill Payment	1242	Streamline	-42.00
08/08/2024	Bill Payment	1243	New Options Business Servic...	-612.40
Total				-3,955.35

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase Flood - 0600, Period Ending 07/31/2024

RECONCILIATION REPORT

Reconciled on: 08/10/2024

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	142,616.55
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>142,616.55</u>

Uncleared transactions as of 07/31/2024.....	-4,812.75
Register balance as of 07/31/2024.....	137,803.80
Cleared transactions after 07/31/2024.....	0.00
Uncleared transactions after 07/31/2024.....	158,056.60
Register balance as of 08/10/2024.....	295,860.40

Additional Information

Uncleared checks and payments as of 07/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/27/2024	Bill Payment	1049	CDFW-California Dept Fish & ...	-4,812.75
Total				-4,812.75

Uncleared deposits and other credits after 07/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/10/2024	Deposit		Riverside County Flood Contr...	158,056.60
Total				158,056.60

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase Platinum - 9070, Period Ending 07/31/2024

RECONCILIATION REPORT

Reconciled on: 08/10/2024

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	98,244.87
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>98,244.87</u>
Register balance as of 07/31/2024.....	98,244.87

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase CD Interest - 0618, Period Ending 07/31/2024

RECONCILIATION REPORT

Reconciled on: 08/10/2024

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	49,804.73
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>49,804.73</u>
Register balance as of 07/31/2024.....	49,804.73

Monthly Management Report

Temecula-Elsinore-Anza-Murrieta Resource Conservation District
For the month ended August 31, 2024



Prepared on
September 7, 2024

Profit and Loss Year to Date Comparison

August 2024

	Aug 2024	Jul - Aug, 2024 (YTD)	Total
INCOME			
Total Income			
GROSS PROFIT	0.00		0.00
EXPENSES			
General and Administration			
Accounting Fees			
Bookkeeping	119.10		176.10
Total Accounting Fees	119.10		176.10
Administrative Consulting	273.90		273.90
Computer, Data and Software			36.00
Insurance - Liability, D and O			2,769.86
Legal Fees			1,552.92
Membership Dues			105.04
Quickbooks-Accounting	90.00		90.00
Storage	86.90		86.90
Telephone, Telecommunications	42.50		52.49
Website Expenses	42.00		84.00
Total General and Administration	654.40		5,227.21
SERVICE COSTS			
Contract Services			
RFC FACILITIES			
HOMELESS MONITORING	706.74		706.74
SANTA GERTRUDIS CREEK	18,815.46		18,815.46
TEMECULA CREEK AD 159	12,236.32		12,236.32
TUCALOTA CREEK 3	967.56		967.56
TUCALOTA CREEK I & II	966.69		966.69
VV CHANNEL	3,136.23		3,136.23
WARM SPRINGS/BENTON CHANNEL	716.00		716.00
Total RFC FACILITIES	37,545.00		37,545.00
Total Contract Services	37,545.00		37,545.00
FC - Annual Fee	739.50		739.50
Grant Administration Expense			
Consultants and Contracts			
Education Resources Contract			
Workshop Support			697.50
Total Education Resources Contract			697.50
Irrigation Mobile Lab			

	Aug 2024	Jul - Aug, 2024 (YTD)	Total
Irrigation Evaluations			1,650.00
Total Irrigation Mobile Lab			1,650.00
Program Management	6,420.00		29,115.00
Reimbursable Travel			190.95
Training			537.50
Total Consultants and Contracts	6,420.00		32,190.95
Program Administration			189.00
Total Grant Administration Expense	6,420.00		32,379.95
Total SERVICE COSTS	44,704.50		70,664.45
Total Expenses	45,358.90		75,891.66
NET OPERATING INCOME	-45,358.90		-75,891.66
NET INCOME	\$ -45,358.90		\$ -75,891.66

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Statement of Cash Flows

August 2024

	TOTAL
OPERATING ACTIVITIES	
Net Income	-45,358.90
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Prepaid Grant Expenses	6,420.00
Accounts Payable	33,581.83
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	40,001.83
Net cash provided by operating activities	\$ -5,357.07
NET CASH INCREASE FOR PERIOD	\$ -5,357.07
Cash at beginning of period	820,146.32
CASH AT END OF PERIOD	\$814,789.25

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

WETA GRANT PROFIT AND LOSS

August 2024

	TOTAL
Income	
Total Income	
GROSS PROFIT	\$0.00
Expenses	
SERVICE COSTS	
Grant Administration Expense	
Consultants and Contracts	
Program Management	6,420.00
Total Consultants and Contracts	6,420.00
Total Grant Administration Expense	6,420.00
Total SERVICE COSTS	6,420.00
Total Expenses	\$6,420.00
NET OPERATING INCOME	\$ -6,420.00
NET INCOME	\$ -6,420.00

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Balance Sheet As of August 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase CD	
Chase CD - Benton Channel	165,000.00
Chase CD - Greer Ranch	125,000.00
Chase CD Interest - 0618	49,804.73
Total Chase CD	339,804.73
Checking/Savings	
Chase Flood - 0600	295,120.90
Chase General - 0592	81,618.75
Chase Platinum - 9070	98,244.87
Total Checking/Savings	474,984.52
Total Bank Accounts	\$814,789.25
Accounts Receivable	
Accounts Receivable (A/R)	27,910.71
Total Accounts Receivable	\$27,910.71
Other Current Assets	
Clearing	0.00
Interest Receivable	0.00
Other Receivable	0.00
Prepaid Grant Expenses	9,630.00
Prepaid Insurance	0.00
Prepaid Rent	0.00
Uncategorized Asset	0.00
Undeposited Funds	0.00
Total Other Current Assets	\$9,630.00
Total Current Assets	\$852,329.96
Fixed Assets	
Adeline Farms Easement	162,750.00
Clinton Keith Land	475,000.00
Greer Ranch Easement	110,000.00
Total Fixed Assets	\$747,750.00
Other Assets	
Other Assets	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$1,600,079.96

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Balance Sheet As of August 31, 2024

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	53,037.82
Total Accounts Payable	\$53,037.82
Credit Cards	
AMEX 41005	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
California Department of Tax and Fee Administration Payable	0.00
Deposits Payable	0.00
Out Of Scope Agency Payable	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$53,037.82
Total Liabilities	\$53,037.82
Equity	
Opening Balance Equity	0.00
Retained Earnings	1,622,933.80
Net Income	-75,891.66
Total Equity	\$1,547,042.14
TOTAL LIABILITIES AND EQUITY	\$1,600,079.96

Accounts Receivable

As of August 31, 2024

Date	Transaction Type	Num	Due Date	Amount	Memo/Description
Riverside County Flood Control and Water Conservation District					
06/30/2024	Invoice	240701 FC	08/29/2024	27,910.71	
Total for Riverside County Flood Control and Water Conservation District				\$27,910.71	
TOTAL				\$27,910.71	

A/P Aging Summary

As of August 31, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
CARCD		-557.18				-557.18
Santa Ana Watershed Association		37,545.00				37,545.00
Strategic Energy Innovations		16,050.00				16,050.00
TOTAL	\$0.00	\$53,037.82	\$0.00	\$0.00	\$0.00	\$53,037.82

Bills Paid

August 2024

Date	Transaction Type	Memo/Description	Num	Amount
CARCD				
08/24/2024	Bill Payment (Check)		1245	-557.18
09/01/2024	Bill		2024-2025	557.18
CDFW-California Dept Fish & Wildlife				
08/24/2024	Bill Payment (Check)		1052	-739.50
08/12/2024	Bill	1600-2012-0014-R6	EPIMS-RIV-49455-R6	739.50
County of Riverside				
08/24/2024	Bill Payment (Check)		1244	-105.04
07/01/2024	Bill		AC0000002143	105.04
Mission Resource Conservation District				
08/08/2024	Bill Payment (Check)		1241	-3,300.95
07/30/2024	Bill		3442	101.25
07/30/2024	Bill		3443	3,199.70
New Options Business Services LLC				
08/08/2024	Bill Payment (Check)		1243	-612.40
08/08/2024	Bill		1434	612.40
Streamline				
08/08/2024	Bill Payment (Check)		1242	-42.00
08/01/2024	Bill		D79E45E5-0027	42.00

Bills or Reimbursements to Be Paid

As of August 31, 2024

Date	Transaction Type	Num	Due Date	Amount	Open Balance	Memo/Description
CARCD (916) 457-7904						
08/24/2024	Bill Payment (Check)	1245	08/24/2024	-557.18	-557.18	
Total for CARCD				\$ -557.18	\$ -557.18	
Santa Ana Watershed Association (951) 780-1012						
08/30/2024	Bill	2024-89	08/30/2024	37,545.00	37,545.00	
Total for Santa Ana Watershed Association				\$37,545.00	\$37,545.00	
Strategic Energy Innovations						
07/15/2024	Bill	5076	08/15/2024	16,050.00	16,050.00	
Total for Strategic Energy Innovations				\$16,050.00	\$16,050.00	
TOTAL				\$53,037.82	\$53,037.82	

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase CD Interest - 0618, Period Ending 08/30/2024

RECONCILIATION REPORT

Reconciled on: 09/07/2024

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	49,804.73
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>49,804.73</u>
Register balance as of 08/30/2024.....	49,804.73

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase General - 0592, Period Ending 08/30/2024

RECONCILIATION REPORT

Reconciled on: 09/07/2024

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	134,386.32
Checks and payments cleared (2).....	-654.40
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>133,731.92</u>

Uncleared transactions as of 08/30/2024.....	-52,113.17
Register balance as of 08/30/2024.....	81,618.75

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/08/2024	Bill Payment	1242	Streamline	-42.00
08/08/2024	Bill Payment	1243	New Options Business Servic...	-612.40
Total				-654.40

Additional Information

Uncleared checks and payments as of 08/30/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/11/2024	Bill Payment	1216	Strategic Energy Innovations	-48,150.00
08/08/2024	Bill Payment	1241	Mission Resource Conservati...	-3,300.95
08/24/2024	Bill Payment	1244	County of Riverside	-105.04
08/24/2024	Bill Payment	1245	CARCD	-557.18
Total				-52,113.17

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase Flood - 0600, Period Ending 08/30/2024

RECONCILIATION REPORT

Reconciled on: 09/07/2024

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	142,616.55
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	158,056.60
Statement ending balance.....	<u>300,673.15</u>

Uncleared transactions as of 08/30/2024.....	-5,552.25
Register balance as of 08/30/2024.....	295,120.90

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/10/2024	Deposit		Riverside County Flood Contr...	158,056.60
Total				158,056.60

Additional Information

Uncleared checks and payments as of 08/30/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/27/2024	Bill Payment	1049	CDFW-California Dept Fish & ...	-4,812.75
08/24/2024	Bill Payment	1052	CDFW-California Dept Fish & ...	-739.50
Total				-5,552.25

Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Chase Platinum - 9070, Period Ending 08/30/2024

RECONCILIATION REPORT

Reconciled on: 09/07/2024

Reconciled by: Rae Shirer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	98,244.87
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>98,244.87</u>
Register balance as of 08/30/2024.....	98,244.87

TEAMRCD Special Meeting
August, 22, 2024
French Valley Airport Conference Room
37600 Sky Canyon Drive #505
Murrieta, 92563
Community Wildfire Resilience
Minutes

The meeting was convened at 10:02 am
Directors in attendance; Pablo Bryant, Stuart Kuhn, Rose Corona (virtual), Teri Biancardi

Agenda approved:
Pablo motioned
Stuart seconded
Roll call all in favor.

No allowable public comments.

Discussion:

Various representatives of fire agencies, funders and stakeholders gave updates on efforts to build community wildfire resilience. Details on recent fires in Murrieta were given, and the development and release of a regional priority plan was announced. Discussions included the need for education and outreach to homeowners, catastrophic wildfire modeling and state-wide property insurance issues.

Presentation: Madison Kirshner of the Forest Service presented on Conservation Finance, a novel way to fund large projects.

From: Teri Biancardi teri.biancardi@teamrcd.org
Subject: Request
Date: August 8, 2024 at 11:00 AM
To: teri.biancardi@teamrcd.org

Hi Teri,

I hope all is well with you! I am reaching out in regards to a request I have received from a UC Master Gardener in Murrieta. She would like me to give a presentation on backyard birds for her HOA and community members from The Colony. Since Murrieta is outside of our district, I am following protocol and getting permission from my District Manager plus asking you for permission to conduct programming within your district boundaries. The presentation will be in January 2025. If you and the other board members are fine with me conducting this presentation, please let me know and I will get it scheduled. Thanks for your time!

Michele Felix-Derbarmdiker
Naturalist-Riverside Corona Resource Conservation District (RCRCD)
RCRCD Main Office (951) 683-7691 ext. 218
Sycamore Creek Interpretive Center scic@rcrcd.org
Felix-Derbarmdiker@rcrcd.org

MEMORANDUM OF UNDERSTANDING BETWEEN THE TEMECULA-ELSINORE-ANZA-MURRIETA RESOURCE CONSERVATION DISTRICT AND RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY

This Memorandum of Understanding (“MOU”) is entered into by and between the Temecula-Elsinore-Anza-Murrieta Resource Conservation District (“TEAM RCD”), a California resource conservation district, and the Resource Conservation District of Greater San Diego County (“RCDGSDC”), a California resource conservation district (TEAM RCD and RCDGSDC may each be referred to separately as a “Party” or together as the “Parties” or the “Districts”).

RECITALS

WHEREAS, pursuant to Public Resources Code section 9001, the California Legislature has found that resource conservation is of fundamental importance to the prosperity and welfare of the state and has authorized resource conservation districts to organize and operate for the purposes of soil and water conservation, among other purposes, in open areas, agricultural areas, urban areas, wildlife areas, and residential areas; and

WHEREAS, TEAM RCD is a resource conservation district created and authorized pursuant to Public Resources Code section 9001 et seq., with a service area covering approximately 789 square miles in northwestern Riverside County; and

WHEREAS, TEAM RCD has recently changed its name from the Elsinore-Murrieta-Anza Resource Conservation District (“EMARCD”), a change which is now official but has no effect on any prior agreements or legal obligations in this MOU or otherwise; and

WHEREAS, RCDGSDC is a neighboring resource conservation district also created and authorized pursuant to Public Resources Code section 9001 et seq., with a service area covering approximately 2,886 square miles. The District’s northern boundary extends into the Bonsall community, the southern boundary extends to the United States-Mexico border, the western boundary extends to the Pacific Ocean and the eastern boundary extends to the Imperial County line; and

WHEREAS, TEAM RCD is in need of specific assistance in order to fulfill its public services within its service area, which TEAM RCD lacks employees to provide; and

WHEREAS, the Parties desire to enter into this MOU with each other to provide for cooperation between the Districts wherein RCDGSDC’s staff will provide needed services to TEAM RCD, and, except as otherwise agreed to and appropriate, TEAM RCD will provide the necessary federal and/or state permits, and to memorialize the rights and obligations of the Parties relating to such services; and

WHEREAS, the services provided under this MOU would facilitate a strong partnership of mutual cooperation in providing opportunities for resource conservation and enhancement practices within TEAM RCD’s service area.

WHEREAS, the use of RCDGSDC employees, staff, and agents, or any combination of same,

under this Agreement will include:

- a. Providing assistance to TEAM area producers to access and apply for Zero FoodPrint’s Healthy Soils Program Block Grant Funding;
- b. Verifying the implementation of funded practices.

NOW, THEREFORE, NOW THEREFORE BE IT RESOLVED, that a Memorandum of Understanding is entered into between RCDGSDC and TEAM RCD, effective on the date of the last signature, and within the limitations of authorities, resources, and established policies of TEAM RCD, RCDGSDC, LAFCO, and cooperating agencies, including, but not limited to, compliance with California Government Code Section 56133 and written consent of LAFCO. The parties shall and must request for and obtain LAFCO approval of the agreement between the parties enabling and authorizing RCDGSDC to perform the aforementioned agricultural services in Upper San Luis Rey’s District. Specifically,

RCDGSDC will provide the following services within its boundary and that of TEAM RCD:

- 1. Provide assistance to TEAM area producers to access and apply for Zero FoodPrint’s Healthy Soils Program Block Grant Funding; and
- 2. Verify the implementation of funded practices and report back to Zer FoodPrint.

TEAM RCD agrees to support this program by promoting the services to commercial producers in its boundary.

This MOU shall expire two (2) years from the date of execution by both parties, unless extended by written agreement of both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding as of the last date written below.

TEMECULA-ELSINORE-ANZA-
MURRIETA RESOURCE
CONSERVATION DISTRICT, a
California resource conservation district

RESOURCE CONSERVATION DISTRICT OF
GREATER SAN DIEGO COUNTY, a California
resource conservation district

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

September 5, 2024

Teri Biancardi
Board President
Temecula-Elsinore Anza Murrieta Resource Conservation District (TEAM RCD)
PO Box 2078
Temecula, CA 92593

Subject: TEAM RCD Strategic Plan Development Facilitation & Support

Ms. Biancardi,

The purpose of this letter is to discuss potential assistance I can provide with the development of a Strategic Plan for TEAM RCD. Specific assistance I will provide will include:

- Attendance at one TEAM RCD Board of Directors Meeting to discuss the development of a Strategic Plan
- Preparation of a background session for Board Members regarding the Strategic Plan development process including:
 - The need for a mission statement and core values
 - Best practices on how to structure goals, strategies, and actions in a Strategic Plan
 - How to develop a Strategic Plan with measurable outcomes
 - How to implement and update a Strategic Plan on an on-going basis
- Attendance at one Strategic Plan workshop of approximately 4 hours to develop the document in collaboration with the Board Members
- Provision of a final document to the Board and attendance at a Team RCD Board of Directors Meeting to present the document

Please note that these services are being provided on a pro-bono basis and reflect my work as a private citizen and in no way reflect on my professional work with any organization in Western Riverside County. Additionally, since this assistance is being provided pro-bono, my engagement with TEAM RCD Board of Directors will be limited to the efforts identified above and no additional assistance will be provided.

I would note that the process outlined above will only be successful if the TEAM RCD Board Members are fully committed to the process. As an example, I will be asking Board Members to each identify key priorities for the organization and provide input

regarding mission and core values. Completing these assignments prior to the Strategic Plan workshop will be critical to the successful completion of this effort.

I look forward to attending your Board of Directors Meeting on September 12, 2024 to further discuss this proposed effort.

Sincerely,

Christopher J. Gray

Christopher J. Gray, AICP



WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS STRATEGIC PLAN

2022-2027

DKS

Prepared by DKS Associates
Anaheim, CA

EXECUTIVE SUMMARY

This document will serve as the Western Riverside Council of Government's 2022-2027 Strategic Plan. Its purpose is to help WRCOG prioritize its efforts, allocating both fiscal and human resources to achieve a shared Vision and Goals that also reflect community priorities and needs. The Plan is the result of a comprehensive review by DKS Associates of the following:

- The WRCOG annual budget;
- Executive Committee meetings (agendas, minutes);
- News articles;
- Demographic data; and
- Incorporation documents.

DKS staff held virtual meetings with members of the Executive Committee during November and December prior to the Strategic Plan Workshop. Participants discussed their views on the opportunities and challenges ahead for the agency. This includes discussions regarding the areas which WRCOG should and should not become involved in terms of local governance and regional planning.

Interviews were also held via conference calls with the management team and key staff members from all WRCOG departments.

In addition, the team held brief interviews with City Managers from member agencies and also received email comments describing their views on the best role for WRCOG to play as it relates to their particular agency.

This information helped guide a Strategic Planning Workshop for the Committee held Friday, December 3, 2021. The meeting, which was open to the public, was used to define the agency's Mission Statement, Vision Statement, Core Values and Goals to guide WRCOG's future operations.



WRCOG GOALS

1

Serve as an advocate at the regional, state, and federal level for the Western Riverside subregion.

2

Identify and help secure grants and other potential funding opportunities for projects and programs that benefit member agencies.

3

Ensure fiscal solvency and stability of the Western Riverside Council of Governments.

4

Communicate proactively about the role and activities of the Council of Governments.

5

Develop projects and programs that improve infrastructure and sustainable development in our subregion.

6

Develop and implement programs that support resilience for our region.

7

Provide a safe, inclusive environment that values employees.

Each Goal is intended to focus the agency's fiscal and human resources on areas of highest priority.



MISSION, VISION AND VALUES

The purpose of establishing WRCOG’s Mission, Vision and Core Values is to clearly define why the agency was created; how the Executive Committee envisions its future and what principles members and staff will adhere to as part of conducting its business.

Mission

The Mission of the Western Riverside Council of Governments is to facilitate, plan and identify funding opportunities for critical infrastructure projects and programs that benefit its member agencies and the communities they serve.

Vision

The Western Riverside Council of Governments provides a strong regional voice representing the interests of its member agencies, securing funding, and facilitating investments in transportation and infrastructure to ensure a sustainable, safe and economically strong region.

Core Values

Integrity
Transparency
Collaboration
Innovation

Diversity
Accountability
Sustainability
Inclusion



Goal 1:

Serve as an advocate at the regional, state and federal level for the Western Riverside subregion.



The Executive Committee's strongest support was for a goal to re-establish WRCOG as a vocal and recognized advocate for the Western Riverside subregion. Strategies to support this goal include:

- **1.1 Provide consistent updates regarding legislative actions that impact WRCOG member agencies to Committee members and member agency staff members.**
- **1.2 Update the legislative platform detailing WRCOG's position(s) on issues that affect member agencies and actively promote that platform.**
- **1.3 Explore options for the creation of a legislative action committee.**
- **1.4 Provide opportunities for WRCOG members to actively participate in efforts in Sacramento to shape policy and effectively communicate regional successes.**

Goal 2: Identify and help secure grants and other potential funding opportunities for projects and programs that benefit member agencies.



Many of the WRCOG member agencies lack the capacity to track and apply for grant opportunities to fund projects and programs with both local and regional benefits. The Executive Committee established a goal to prioritize WRCOG's role in tracking funding opportunities and assisting in the application process to secure funds. Strategies include:

- **2.1 Track and provide updates on regional, state and federal grant opportunities of interest to WRCOG and its member agencies.**
- **2.2 Provide staff support and/or access to consultants for grant research and application preparation.**
- **2.3 Consider providing training opportunities for grant writing and management to member agencies.**

Goal 3: Ensure fiscal solvency and stability of the Western Riverside Council of Governments.



	Service	Class A/B	Office	Retail		
	\$545,835	\$276,030	\$-	\$-	\$335,625	\$1,927,410
	\$1,506,770	\$1,389,159	\$353,631	\$-	\$397,654	\$973,207
	\$272,196	\$601,132	\$-	\$-	\$-	\$222,634
	\$18,292	\$-	\$-	\$-	\$279,698	\$-
PA	\$-	\$-	\$379,219	\$-	\$317,703	\$2,593,740
Valle	\$374,986	\$1,232,934	\$-	\$-	\$-	\$185,743
Desa Valley	\$1,957,244	\$477,112	\$-	\$-	\$186,008	\$1,175,095
SOUTHWEST						
County	\$2,881,431	\$198,134	\$-	\$-	\$-	\$30,846
Armeducula	\$1,039,438	\$435,514	\$-	\$-	\$-	\$4,549
Murrieta	\$344,545	\$496,854	\$515,895	\$13,443	\$-	\$89,694
Lake Elsinore	\$1,725,864	\$30,670	\$-	\$-	\$1,598,498	\$121,608
Canyon Lake	\$91,792	\$-	\$-	\$-	\$-	\$-
Wildomar	\$511,903	\$-	\$-	\$-	\$128,115	\$53,416
CENTRAL						
County	\$402,424	\$-	\$-	\$-	\$-	\$11,328
Moreno Valley	\$2,020,174	\$601,112	\$556,617	\$28,594	\$239,262	\$527,796
Tris	\$1,225,564	\$18,402	\$119,507	\$-	\$227,324	\$-
Fee	\$4,161,150	\$809,443	\$5,472	\$-	\$208,313	\$-
	\$82,314	\$-	\$-	\$-	\$-	\$82,314
	\$325,434	\$13,004	\$-	\$-	\$443,903	\$-
	\$36,584	\$-	\$-	\$-	\$-	\$-
	\$1,344,462	\$-	\$16,813	\$-	\$87,060	\$-
SOUTH						
County	\$1,028	\$-	\$-	\$-	\$-	\$-
	\$-	\$-	\$-	\$-	\$-	\$-
	\$1,028	\$-	\$-	\$-	\$189,180	\$-



The Executive Committee and management team acknowledge and value WRCOG’s commitment to maintaining adequate reserves and working within a balanced budget. Strategies to support this Goal include:

- **3.1 Maintain sound, responsible fiscal policies.**
- **3.2 Develop a process to vet fiscal impact(s) and potential risk(s) for all new programs and projects.**
- **3.3 Provide detailed financial statements for public review online.**

Goal 4: Communicate proactively about the role and activities of the Council of Governments.



The Executive Committee believes communication with local and regional agencies is essential to the long-range viability of WRCOG. Staff has already begun work on several strategies including the following:

- **4.1 Develop a Communications Strategic Plan.**
- **4.2 Use social media to disseminate positive news, milestones and accomplishments throughout the region.**
- **4.3 Promote regional interaction and coordination with surrounding communities and service providers including schools, economic development interests, transportation and non-profit agencies.**

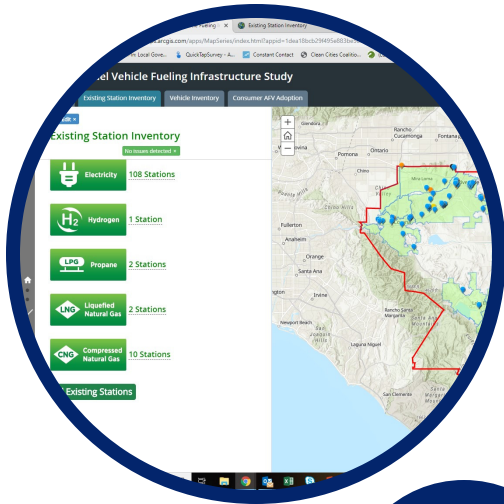
Goal 5: Develop projects and programs that improve infrastructure and sustainable development in our region.



The Executive Committee remains committed to prioritizing investments in Western Riverside County that contributes to its future economic development and overall quality of life for its residents. By providing a regional forum to address, define and deliver solutions to regional problems, WRCOG can serve a critical role in contributing to the overall health of the region. Strategies include:

- **5.1 Support investment in projects, infrastructure and programs in the region including:**
 - 5.1.1 Transportation infrastructure,
 - 5.1.2 Water and wastewater infrastructure, and
 - 5.1.3 Broadband/Smart Cities infrastructure.
- **5.2 Support the Resilient IE Grants in conjunction with the San Bernardino County Transportation Authority.**
- **5.3 Continue collaboration with regional agencies to address pollution control, stormwater runoff and other environmental concerns.**

Goal 6: Develop and implement programs that support resilience for our region.



WRCOG has delivered several successful programs which have supported resilience throughout the Western Riverside County subregion. The Executive Committee supports these efforts by establishing a specific goal to address efficiency. Strategies include the following:

- **6.1 Incentivize programs for saving electricity, water and other essential resources through the Inland Regional Energy Network.**
- **6.2 Supporting efforts to promote the Clean Cities Coalition.**
- **6.3 Continuing to support the Solid Water & Recycling Program.**

Goal 7: Provide a safe, inclusive environment that values employees.



WRCOG employees are fundamental to carrying out the Strategic Plan and ensuring that each goal is achieved. The purpose of this goal is to ensure that the COG continues to provide a positive work environment and can retain and attract high quality employees. Strategies include the following:

- **7.1 Develop and implement organization-wide staff succession planning.**
- **7.2 Support employee training, enrichment and recognition, including team building opportunities.**
- **7.3 Establish clear performance standards for the workforce and provide annual employee reviews.**
- **7.4 Promote diversity, equity and inclusion in all hiring practices.**

NRCS Cooperative Agreement



NOTICE OF GRANT AND AGREEMENT AWARD

1. Award Identifying Number NR249104XXXXC034	2. Amendment Number	3. Award /Project Period Date of final signature - 12/31/2025	4. Type of award instrument: Cooperative Agreement
5. Agency (Name and Address) Natural Resources Conservation Service 430 G Street, Suite 4164 Davis, CA 95616		6. Recipient Organization (Name and Address) Temecula Elsinore Anza Murrieta RCD PO BOX 2078 Temecula CA 92593 UEI # TMXGW4KC3PS6	
7. NRCS Program Contact Keir Thomas (951) 594-0766 Keir.Thomas@usda.gov	8. NRCS Administrative Contact Daniel Curtis (503) 414-3286 daniel.curtis@usda.gov	9. Recipient Program Contact Teri Biancardi (951) 961-6622 teri.biancardi@teamrcd.org	10. Recipient Administrative Contact Rae Shirer (657) 333-2361 manager@teamrcd.org
11. CFDA 10.902,10.912	12. Authority 7 CFR 12 7 U.S.C. 1010a 16 U.S.C. 590a-590f, 590q 16 U.S.C. 2001-2009 16 U.S.C. 3801 et seq 16 U.S.C. 3839aa et seq.	13. Type of Action New Agreement	14. Program Director Teri Biancardi (951) 961-6622 teri.biancardi@teamrcd.org
15. Project Title/ Description: For irrigation evaluations, outreach, needs assessment, and conservation technical assistance.			
16. Entity Type: D = Special District Government			
17. Select Funding Type			
Select funding type:	<input checked="" type="checkbox"/> Federal	<input type="checkbox"/> Non-Federal	
Original funds total	\$75,000.00	\$0.00	
Additional funds total	\$0.00	\$0.00	
Grand total	\$75,000.00	\$0.00	

18. Approved Budget

Personnel	\$0.00	Fringe Benefits	\$0.00
Travel	\$0.00	Equipment	\$0.00
Supplies	\$0.00	Contractual	\$65,000.00
Construction	\$0.00	Other	\$10,000.00
Total Direct Cost	\$75,000.00	Total Indirect Cost	\$0.00
		Total Non-Federal Funds	\$0.00
		Total Federal Funds Awarded	\$75,000.00
		Total Approved Budget	\$75,000.00

This agreement is subject to applicable USDA NRCS statutory provisions and Financial Assistance Regulations. In accepting this award or amendment and any payments made pursuant thereto, the undersigned represents that he or she is duly authorized to act on behalf of the awardee organization, agrees that the award is subject to the applicable provisions of this agreement (and all attachments), and agrees that acceptance of any payments constitutes an agreement by the payee that the amounts, if any, found by NRCS to have been overpaid, will be refunded or credited in full to NRCS.

Name and Title of Authorized Government Representative Carlos Suarez State conservationist	Signature	Date
Name and Title of Authorized Recipient Representative Teri Biancardi Board President	Signature	Date

NONDISCRIMINATION STATEMENT

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW., Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

PRIVACY ACT STATEMENT

The above statements are made in accordance with the Privacy Act of 1974 (5 U.S.C. Section 522a).

Statement of Work

Purpose

The purpose of this agreement, between the U.S. Department of Agriculture, Natural Resources Conservation Service (NRCS) and Temecula Elsinore Anza Murrieta Resource Conservation District (TEAM RCD) (Recipient), is to provide additional technical assistance, irrigation evaluations and program promotion in the TEAM RCD Service Area.

TEAMRCD's territory includes 505,000 acres, or approximately 789 square miles in southern Riverside County. It is bounded by Orange County in the west and San Diego County in the South, and extends eastwards to include Anza, and northwards in a loop around Lake Elsinore. TEAMRCD's service area includes an agricultural community which generates \$1 billion in annual economic revenue. The Cahuilla and Pechanga tribes also reside in TEAM's district.

The purpose of this project is to expand outreach into agricultural communities, with a special focus on historically underserved/disadvantaged communities, as defined by AB 1550 maps, to identify producer needs and match them up with available resources and technical support. The technician will connect affected communities with NRCS disaster recovery and where eligible, fuel reduction programs. The cooperative agreement will further support NRCS programs by assisting with the enrollment of farmers into NRCS programs.

Objectives

The TEAM RCD promotes conservation practices of natural resources, opportunities in public education and participation as well as a sustainable quality of life for communities without our district. This agreement will address areas of mutual priority and interest with USDA NRCS. Both NRCS and TEAMRCD lack personnel to perform preliminary assessments and evaluations of need in our overlapping service area. This project will address this deficit and facilitate an understanding of producer resource concerns and provide pathways to producer support.

TEAM RCD is proposing to hire a part-time staff person to provide NRCS with the following priority focus areas:

1. Irrigation evaluations: Water conservation is a critical concern in our service area. There is a need to conduct irrigation evaluations and distribution uniformity tests to help our community with increased levels of irrigation water management. This would align with NRCS Water Smart and EQIP programs.
2. Public outreach: Outreach efforts to elevate the visibility of NRCS and TEAMRCD conservation programs will be conducted, such as EQIP, CSP Water Smart and WETA. These efforts will be accomplished through a combination of workshops, work group meetings, website information, newsletter distribution, and word of mouth. The technician will seek out farmers where they are found, build connections through existing networks such as the Temecula Valley Winegrowers Association and will host NRCS sign-up workshops.
3. Needs assessment: A needs assessment of our community to identify priority resource conservation concerns and opportunities will be completed. A particular focus will be to reach the socially disadvantaged agricultural community.
4. Technical assistance: Direct assistance to the NRCS office will be provided in the form of program interest sign-ups and applications. Two NRCS sign-up workshops will be hosted by TEAMRCD at venues within the service area. The technician will assist with information-gathering and technical support for the application process.

Budget Narrative

The official budget described in this Budget Narrative will be considered the total budget as last approved by the Federal awarding agency for this award. Amounts included in this budget narrative are estimates. Reimbursement or advance liquidations will be based on actual expenditures, not to exceed the amount obligated.

TOTAL BUDGET \$ 75,000.00

TOTAL FEDERAL FUNDS \$ 75,000.00

PERSONNEL \$ 0.00

FRINGE BENEFITS \$ 0.00

TRAVEL \$ 0.00

EQUIPMENT \$ 0.00

SUPPLIES \$ 3,146.98

CONTRACTUAL \$ 63,850.00

CONSTRUCTION \$ 0.00

OTHER \$ 1,184.84
TOTAL DIRECT COSTS \$ 68,181.82
INDIRECT COSTS \$ 6,818.18
Recipient has elected to use the de minimis indirect cost rate.

SUPPLIES

GIS compatible laptop: \$2,530.78
External solid-state drive: \$250.20
600 color copies at 0.45 cents (double sided) for workshop flyers (\$270)
600 black/white copies at 0.16 cents (double sided and questionnaires for farmers: \$96

CONTRACTUAL

Consultant (Bilingual Conservation Technician)

Provides staff for field work, mapping, workshops, flyer development, questionnaire development, mileage to meet with farmers and stakeholders, needs assessment report writing, to assist farmers with applying for NRCS programs, irrigation evaluations, coordination with Riverside Ag Commissioner, Riverside County Farm Bureau, NRCS, TEAMRCD, etc., provide necessary insurance, semiannual performance reports for one year. Rate of pay and hours are only approximations. \$61.98/hr. x ~1000 hours = \$62,000

Accountant for completing SF425 financial reports (semi-annually) and billing: \$600 (\$100 per hour x 6 hours)

Legal for review of contracts, issues, etc.: \$1,000 (\$250 per hour x 4 hours)

Graphic Artist for workshop flyer and report layouts \$250 (\$50 per hour x 5 hours)

OTHER

1. ARC-GIS Pro Software: Up to \$600 per license
2. Microsoft Office 365: \$150 (annual license)
3. Adobe Acrobat Pro: \$275 (annual license)
4. 12 months of ZOOM: \$159.84 (1 year subscription)

Responsibilities of the Parties:

If inconsistencies arise between the language in this Statement of Work (SOW) and the General Terms and Conditions attached to the agreement, the language in this SOW takes precedence.

NRCS RESPONSIBILITIES

1. District Conservationist Keir Thomas will serve as the Project Manager, and will provide, as needed, technical assistance and training as available and approved by NRCS.
2. Provide availability to NRCS technology and technical tools to the maximum extent possible and provide quality assurance.
 - a. NRCS review and approval of one stage of work before another may begin.
 - b. Collaboration or joint participation.
 - c. Having direct NRCS operational involvement or participation during the activity.

RECIPIENT RESPONSIBILITIES

1. The TEAMRCD President will be the Point of Contact for NRCS and will be responsible for ensuring the work is performed and the deliverables produced as outlined in this Statement of Work.
2. Comply with the applicable version of the General Terms and Conditions.
3. Contractor will meet as needed with NRCS Project manager.
4. Submit reports and payment requests to the ezFedGrants system or the Farm Production and Conservation (FPAC) Grants and Agreements Division via email to FPAC.BC.GAD@usda.gov as outlined in the applicable version of the General Terms and Conditions. Limit advance payment requests to immediate cash needs (generally 30-60 days). Reporting frequency is as follows:
 - a. Performance reports: semi-annual
 - b. SF425 Financial Reports: semi-annual

Expected Accomplishments and Deliverables

1. A resource inventory and needs assessment of TEAMRCD's service area, focusing on the socially disadvantaged agricultural community. (MAY/2025)

Technician will produce a report which will:

Subtask 1: Quantify land under agricultural production in TEAM's service area.

Subtask 2: Identify crop types and products

Subtask 3: Through interviews and outreach, highlight producers' top three resource concerns.

2. Public outreach to producers and two sign-up workshops a year (APRIL/2025; SEPT/2025)

Technician will:

Subtask 1: Host two workshops in centrally located venues to facilitate NRCS registrations.

Subtask 2: Make direct contact with 40 farmers, 10 of whom are from a disadvantaged community.

Subtask 3: Build connections with the agricultural community and promote NRCS and TEAMRCD programs by attending agricultural-themed events, doing outreach to established agricultural entities and driving the service area.

3. Irrigation evaluations and distribution uniformity tests averaging two a month (Ongoing through September 2025)

4. Technical assistance with NRCS application forms (Ongoing through September 2025)

Technician will:

Subtask 1: Train with NRCS to learn how to complete EQIP applications.

Subtask 2: Assist applicants with filling out forms.

Subtask 3: Assist NRCS with completing required materials for applications

Subtask 4: Provide ARC/GIS mapping for applications

5) Promotion of NRCS services on TEAMRCD's website (Ongoing through September 2025)

6) Promotion of NRCS services on TEAMRCD's monthly newsletter (Ongoing through September 2025)

Resources Required


See the Responsibilities of the Parties section for required resources, if applicable.

Milestones

See the Expected Accomplishments and Deliverables section for milestones.

GENERAL TERMS AND CONDITIONS

Please reference the below link(s) for the General Terms and Conditions pertaining to this award:
<https://www.fpacbc.usda.gov/about/grants-and-agreements/award-terms-and-conditions/index.html>

From: Emily Fischer emily.f@connectstaffing.com 
Subject: Connect Staffing Inc. New Client Proposal
Date: July 5, 2024 at 5:00 PM
To: teri.biancardi@teamrcd.org



Hi Teri,

It was great speaking with you earlier today. We're thrilled about the potential of our partnership and the benefits it can bring to both our businesses.

Attached you will find the following documents for your review:

- **Connect Staffing Inc. Service Agreement:** our terms and language outlining both parties' responsibilities.
- **Rate Sheet:** Where you will find your Payroll Mark Up, value-added services, and fee-based additional services.
- **Our Services Include the following:**
 - **HR Management**
 - **Payroll**
 - **Workers Compensation**
 - **Unemployment**
 - **Sick Pay**
 - **Taxes**
 - **W2s**
 - **Benefits Package (employees can accept or decline and this is a cost that they would pay for)**
 - **Holiday Pay – would be billed back to you if you choose to pay**
 - **Vacation - would be billed back to you if you choose to pay**
 - **Bonuses – will be billed at a discounted Markup of 26%**
 - **Mileage - will be billed at a discounted Markup of 26%**
 - **Past-through Costs will consist of gas allowance, cell phone reimbursement, and any other reimbursements for each employee.**

If you have any questions, please don't hesitate to ask. We're here to support you and look forward to creating a great partnership together!

Kind Regards,



Emily Fischer, Sales Manager
Connect Staffing Inc.
C: 714-319-5524
1802 East G Street, Ontario, CA 91764
www.connectstaffing.com

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NACD Grant - Cultivating Inclusion



National Association of Conservation Districts

*Urban Agriculture Conservation
Grant Initiative - Planning Grant*

Cultivating Inclusion Community Farm Project Business Plan

Temecula, Elsinore, Anza, Murrieta
Resource Conservation District
Temecula, California

2023-2024

Table of Contents

Executive Summary	3
Products and Services	4
Marketing Plan	4
Project Team	4
Timelines and Activities	5
Market Analysis	5
Site Assessment	6
Community Needs Survey	8
Outreach to Potential Long-term Sponsors	10
Development of Training Programs and Workshops	10
Marketing Strategy	11
Organizational Structure	11
Volunteer Recruitment and Training	12
Farm/Orchard Operation and Maintenance	13
Building Partnerships	13
Financial Plans and Projections	14

Executive Summary

The City of Murrieta's Produce for People community garden came into existence in 2010. The idea was borne when local food pantries identified fresh produce as being most in need. With support and donations from local businesses, the city successfully created a community garden and two orchards with over 170 fruit trees on 3 acres of land next to the Alta Murrieta Sports Park. However, 5 years later, the City relinquished the entire property by leasing it at minimal cost to Cultivating Inclusion to keep it going. Cultivating Inclusion is a community farming project, spearheaded by four mothers of special needs children. The farm serves as a vocational program to help young adults with special needs develop practical skills in a garden setting. Cultivating Inclusion Inc. became a 501(c)(3) non-profit with public charity status in June of 2018. Today, Cultivating Inclusion is under guidance of a 3-membered Board of Directors with Mary Ann Tams serving as Board Chair and Garden Director. The farm is completely run by volunteers and relies on donations and grants to remain in operation. On average, Cultivating Inclusion provides free garden training support to 50-75 special needs adults each week by partnering with social service agencies that provide day care programs for special needs and disabled adults. Other regular visitors include students in the adult transition programs from Temecula Valley, Murrieta Valley and Lake Elsinore Unified School Districts. Produce grown here is donated to local food banks. The garden is typically open Monday-Friday 9:00-11:00 a.m.

Cultivating Inclusion Mission: *To enhance the quality of life of special needs individuals by providing a garden space where they can connect with nature, gain agricultural experience through farming and gardening activities, and contribute to the local community by producing fresh fruits and vegetables to donate to food banks.*

Cultivating Inclusion Vision: *To become a model of urban agriculture in Southwestern Riverside County and provide space to cultivate not only food for distribution but knowledge, friendship, and good health and well-being for the special needs population and everyone in the community.*

The Temecula-Murrieta region has historically been characterized by rural uses (vineyards, groves, equestrian operations). Over the past 20 years urban development has accelerated to a peri-urban landscape. The Temecula-Murrieta Metro Area population has grown from 449,000 in 2010 to 965,000 today (source: Macrotrends, 2023). The Cultivating Inclusion farm sits in the heart of this region and with technical assistance could be developed into a model for small urban agriculture. To this end, Temecula Elsinore Anza Murrieta Resource Conservation District (TEAM RCD) has applied for the planning grant from the National Association of Conservation Districts (NACD) Urban Agriculture Conservation Grant Initiative Program to conduct groundwork and layout a business plan. It is our hope to apply for an implementation grant to help Cultivating Inclusion develop a more robust offering and become more agriculturally and financially sustainable in the near future.

Products and Services:

Cultivating Inclusion is primarily a nonprofit service organization that provides unique products and services to special needs young adults in Southwest Riverside County. The products and services provided are educational lessons and hands-on experiential and fun activities related to gardening and farming. The farm grows a variety of fresh fruits and vegetables, and the special needs learners have the opportunity to participate in all aspects of farming including planting seeds and transplants, watering, mulching, harvesting, weighing produce and packaging them for donation, as well as cleaning up after harvest. These experiences improve the quality of life for special needs participants by introducing teamwork, sharing workload, forming friendship and empowering them with a sense of self-worth and pride for giving back to the community since the harvest is donated to local food banks where they are distributed to low-income households. The fresh fruit and vegetables help to improve the nutritional status of low-income households in the greater TEAM RCD service area.

Marketing Plan:

TEAM RCD's goals are to help Cultivating Inclusion expand the scope, reach and benefits to 1) provide educational and therapeutic urban agricultural programs for special needs children and young adults, 2) create a robust offering of fresh and nutritious fruit and vegetables for community food pantries and 3) serve as a regional demonstration garden.

There are 6 tasks to be completed for this planning grant:

- 1) Site assessment (soils and water, water resources protection)
- 2) Community needs survey
- 3) Outreach to potential long-term sponsors
- 4) Development of agriculturally themed educational and therapeutic training programs for special needs community
- 5) Workshops and training on topics identified as critical to the success of natural resource conservation on urban farms
- 6) Development of a final project business plan in support of a subsequent implementation grant.

Project Team:

- Teri Biancardi, TEAM RCD President, Project Lead
- Darcy Cook, Mission RCD Past President
- Scott Murray, Mission RCD Board President
- Lisa Dibbell, Mission RCD, Natural Resource Programs Manager
- Jameson Meyst, Mission RCD, Agriculture Irrigation Tech
- Mary Ann Tams, Cultivating Inclusion CEO/Garden Director

- Chutima Ganthavorn, Retired University of California Cooperative Extension Advisor and Cultivating Inclusion Volunteer
- Joe Hughes, Retired California State University San Bernardino Professor and Cultivating Inclusion Volunteer
- Marty Harsh, Cultivating Inclusion Volunteer
- Teri George, Cultivating Inclusion CFO/Treasurer
- Thurman Howard, University of California Cooperative Extension Master Gardener
- Elinor Crescenzi, Integrative Development Initiative President and Consultant

Timelines and Activities:

The Cultivating Inclusion Farm Planning Project was conducted during the period of August 1, 2023 through October 2024.

August 1, 2023	Project launch team meeting
August 8, 2023	Team meeting
October 16, 2023	Application for USDA EQIP submitted
November 11, 2023	Team meeting
November 15, 2023	Tour of D’Vine Path in Fallbrook
January 2024	Site assessment performed
January-February 2024	Food bank survey conducted
February 9, 2024	Tour of the Edge of Urban Farm in Rainbow
February-March 2024	Special needs clientele survey conducted
March 12, 2024	Seed starting workshop
April 24, 2024	Pollinator workshop
May 1, 2024	Application for Third District CIP Nonprofit Grant submitted

Market Analysis

There are only a handful of nonprofit organizations in Riverside County that specifically provide gardening and/or farming experience for special needs young adults or adults with cognitive and developmental disabilities (Table page 6). Besides varying locations, these organizations differ in their target clientele and the type of programs or program focus that they offer. The Cultivating Inclusion farm stands out in two aspects, one is having fruit tree orchards, and another is its connection with local food banks. Currently, Cultivating Inclusion does not charge any fee for service and all produce is given away free to needy families. Cultivating Inclusion is not competing with these existing organizations and is expected to continue to grow in order to meet the demand in the foreseeable future.

Nonprofit farms in Riverside County serving special needs communities:

Organization	Size	Garden Type	Location	Clientele
Cultivating Inclusion Inc.	3 acres	Produce and fruit tree orchards	City of Murrieta, 39775 Alta Murrieta Drive, 92563	Provide no-cost service to special needs 18-22 years old in the day program or adult transition program in the Temecula, Murrieta and Elsinore Unified School Districts
Gardens of Hope	2.5 acres	Botanical/horticultural garden	City of Perris, 26521 Hammack Avenue, 92570	Provide no-cost service to students in the adult transition program at the Perris Union High School District
Gable Farms	Small farm	Produce for CSA boxes and animal care	City of Riverside, 2701 Boundary Ln, 92503	Provide employment opportunities for special needs adults
D'Vine Path Inc.	8 acres	Horticulture/viticulture	City of Fallbrook, 4735 Olive Hill Road, 92028	Offer fee service program in life skills training in agriculture, hospitality, and the arts for special needs individuals

Site Assessment

TEAM RCD commissioned agriculture irrigation tech from Mission RCD to conduct water quality testing and site assessment at Cultivating Inclusion farm to determine a baseline measurement for efficiency upgrade potential. The site assessment results are to inform the current state and guide maintenance and future development of the farm. According to the City of Murrieta, the water source for the farm comes from a well which is separate from the Alta Murrieta Sports Park that is supplied by the Eastern Municipal Water District. Water samples were taken for agriculture suitability water analysis performed by A & L Western Laboratories, Inc. The result shows elevated level of sodium, but other indicators are within normal limits.

There are three areas that have been identified for immediate development.

1) Irrigation efficiency

An irrigation efficiency audit was conducted for both the orchard space and the garden space to determine current efficiency and uniformity, and whether there is a need to design a new system for irrigation water delivery. Although the irrigation in the farm area is adequate since all the tubing had been recently replaced by a volunteer with plumbing expertise, the irrigation system in the orchard is in great need of improvement.

Findings:

--The irrigation in the orchard has low efficiency and uneven flow distribution. (40% flow uniformity, 87% pressure uniformity and 59% overall uniformity). For industry standards, overall uniformity below 60% is unacceptable.

--Drippers in the orchards are insufficient to cover the entire root zone of trees. Coverage is needed under the entire canopy out to drip line of trees. It is recommended to either add drip tubing circle (10 linear feet of drip line per tree) or use micro sprinkler (one per tree).

--Nozzle types and sizes are not appropriate for the specific irrigation needs. They may have worked while the trees were small and young, but modifications are required to accommodate the current size and growth.

--Water pressure varies from the bottom of the hill to the top. There is no pressure regulator installed to maintain consistent water pressure throughout the system and will need pressure regulators, one per lateral, to bring up uniformity in the grove.

--Currently there is no regular maintenance and cleaning schedule in place to prevent system clogs and blockages. Adding filter after valves but before laterals is recommended to prevent clogging. Furthermore, addition of filter and soil water sensor system (irrometer) is also recommended for the farm area.

2) Weed control and mulching

Weed control in the orchards to prevent fire hazard and a system to grind dead trees and green waste to create mulch are recommended. Currently the orchards are experiencing excessive weed problems. Although Excel Landscape Company provides some assistance with weed whacking, Cultivating Inclusion is low on their priority list. An implementation plan for weed control and regular mulching is needed for the orchard ground.

3) Soil Health

A baseline soil test was conducted and it found that the majority of the farm & orchard area is Ramona and Buren loams (85%), with smaller area east side of grove #2 (cell tower side) being Ramona sandy loam (12%). The soil quality in the farm area seems to be good, but the orchard area needs improvement. Adding mulch in the orchard is recommended. Some resources for mulch and compost are: Agriscape Inc. (charging \$23/yd for compost and \$38/yd for nursery mix for raise beds.) or Compost Connector (a non-profit organization that can help get free or reduced-price compost). Mushroom compost is also a good option.

With a soil health management plan and weed control program in place, any pest problems should be drastically reduced, making it easier to keep necessary inputs to a minimum. However, it is helpful to have available a list of organically approved products for pest and disease management if needed.

Community Needs Survey

To learn more about the recipients of Cultivating Inclusion services, two community needs assessment survey instruments were created: 1) Food Bank Survey and 2) Special Needs Clientele Survey.

Food Bank Survey:

The purpose of the food bank survey is to learn more about the operations of local food banks and food pantries to inform how Cultivating Inclusion can build a better relationship with them. The survey was conducted in the form of a tour of their facilities along with informal in-person interviews. Six locations were visited during January-February 2024. As a result, a summary table detailing food bank location, distribution hours and when they are open to receive delivery was created and posted at the farm.

Key points:

- Two food banks (Menifee Valley Community Cupboard and Murrieta Community Food Bank) mentioned that they currently receive all produce they need, while smaller food pantries (Murrieta Methodist Food Pantry, St. Vincent De Paul Food Pantry and Community Mission of Hope) said they need more produce.
- Getting good quality produce is a problem that food banks encounter. Three sites brought up the quality issues and that they had to throw away bad produce which contributes to food waste.
- Suggestions for desirable produce: potatoes, onions, tomatoes, zucchini, greens/lettuce, broccoli, apples and citrus.
- All, except one site, focus only on food distribution and are not interested in education. Only Community Mission of Hope has an educational component.
- Three sites mentioned that they have some volunteers that are special needs (Murrieta Methodist Food Pantry, St. Vincent De Paul Food Pantry and Elsinore Dream Food Center)
- All sites are interested in working with Cultivating Inclusion.

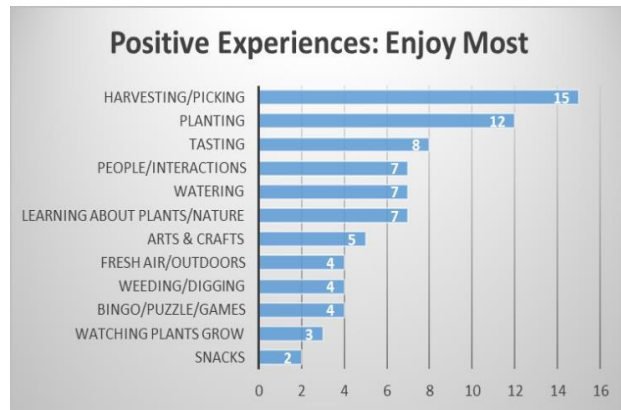
Special Needs Clientele Survey:

The purpose of this survey is to obtain feedback from special needs users of Cultivating Inclusion farm. The 8-question survey was conducted with job coaches, Adult Transition Program teachers and/or parents of special needs individuals. A total of 37 respondents

completed the survey either online or in-person during the period from the beginning of January to mid-March. Information gleaned from the survey will help toward planning future programs and improving service delivery.

Key points:

- About 60% of respondents have been to the farm for less than a year, 24% have been coming for 2-3 years and the rest (16%) for 4 or more years.
- Only 14% of respondents bring only one client, almost half (46%) bring small groups of 2-3 clients at a time and 40% bring large groups of 4 or more at a time. The largest group size mentioned was around 10-12 people.
- Many respondents usually come on Tuesday (34%), followed by Wednesday (20%), Monday (14%), Thursday (14%), and Friday (4%); 14% of survey respondents indicated no specific day.
- The positive experiences that special needs students/clientele enjoy the most are harvesting (15 mentions), followed by planting (12) and tasting (8).



- The activity they enjoy the least is weeding (7 mentions). Other challenges are related to physical or mobility issues such as bending down, digging, walking uphill to the orchard, heavy lifting, shoveling soil, uneven ground and spiky plants. Other challenges are related to speaking, attention span, focus, overstimulation, unfamiliarity with tasks if not routine, or wheelchair accessibility and specific diet needs.



- The suggestions for educational topics that would be helpful for special needs students/clients cover a broad range of topics including how to take care of a garden at home; basic gardening care, how to plant/harvest and proper time/season. They also want to learn about different types of fruit and vegetables and where our food comes from, as well as birds and animals found in the garden; herbs, worms, critters, bees, and things that stretch their comfort zone.

- The suggestions for the types of learning activities would work best for special needs participants include arts & crafts, exercise and fun activities, visuals and hands-on interactive activities, step-by-step direction and prompting, small group interaction (some have anxiety with large groups), modified activities to accommodate short attention span, and awareness about student limitations such as use of scissors, acceptance and patience and not talking down to them.
- The suggestions for improving their farm experience include routine and working as a group, adding soft, relaxing music on low, stretching breaks, more shade in summertime, more hands-on demonstrations, more involvement and rewards, and wheelchair accessibility.

Outreach to potential long-term sponsors

At the initial team meeting, potential long-term sponsors were identified and discussed with two sponsors chosen for a follow up. One potential sponsor is Keir Thomas, a district conservationist with the USDA-Natural Resources Conservation Service Center (NRCS) in San Jacinto, California. TEAM RCD facilitated a meeting with NRCS and Cultivating Inclusion has applied and qualified for the Environmental Quality Incentives Program (EQIP). A work plan has been submitted and is currently under review. Another potential sponsor is Supervisor Chuck Washington at the Riverside County Third District. Cultivating Inclusion has submitted an application and been recently awarded \$5,000 for the Community Improvement Designation (CID) Nonprofit Grant to conduct a project on safe food handling practices at the farm.

Development of training programs and workshops

TEAM RCD commissioned natural resource programs manager from Mission RCD to develop a training program and provide workshops to Cultivating Inclusion volunteers. Subsequently, two tours were arranged to visit other organizations with similar interests. One tour was to visit D’Vine Path, an organization in Fallbrook that operates a farm/vineyard which specializes in working with a special needs population. This tour was conducted by D’Vine Path’s Executive Director, Lenila Lingad Batali. D’Vine Path had a very successful fundraising campaign that raised \$200,000 to fund the purchase of their current property that includes a 5000 square foot house and 8 acres of land. Their operating model is different from Cultivating Inclusion in that they work closely with the Regional Center, a private, non-profit organization that contracts with the State of California to provide services to persons with developmental disabilities. Among the programs that Regional Center have is one called Social Recreation, which aims to improve the physical, social and/or emotional well-being of special needs participants. Organizations which are approved to provide Social Recreation training for special needs students can get \$350 per month per student reimbursement. D’Vine path has some volunteers, but most of the people working there are paid staff. Lenila also indicated that it was important to have a lawyer on retainer and an accountant to help with personnel and financial issues. D’Vine



Pollinators workshop presented by a biologist from the California Department of Fish and Wildlife



Seed starting workshop presented by Master Gardeners from the University of California Cooperative Extension

Path also offers art programs, especially painting. They regularly have fundraising auctions where they auction off paintings by special needs students to the highest bidders. The second tour was to visit the Edge of Urban Farm which is the home of Scott Murray, Board President of Mission RCD. This small farm originally started for community supported agriculture system or also known as CSA boxes, but later converted to plant more permanent crops and used for research studies to evaluate microclimate of southern California. There are over 50 different varieties of fruit trees that are low-chill (can grow below 45 degrees for 450 hours during November to February). Other research includes high density planting, interplanting and waterwise growing.

In addition to the tours, two workshops were organized (pictures above). These workshops proved to be helpful in expanding the knowledge of our garden volunteers.

Marketing Strategy

As a nonprofit, Cultivating Inclusions Market Strategy is different from most for-profit organizations. The TEAM RCD planning grant team has identified several aspects that need to be further developed to help Cultivating Inclusion thrives and succeeds, including organizational structure, volunteer recruitment and training, farm/orchard operation and maintenance, building partnerships, and financial sustainability. A lot more work is needed before Cultivating Inclusion farm can attain its goal of becoming agriculturally and financially sustainable. This business plan is our first step laying out roadmaps of 5 areas for Cultivating Inclusion to navigate in the next 3-4 years.

1) Organizational Structure (timeline by December 2024)

Strong organizational structure is a foundation of any successful business. This applies to a non-profit organization that is volunteer based such as Cultivating Inclusion as well. TEAM

RCD has commissioned a consultant from Integrative Development Initiative to help Cultivating Inclusion volunteers work through 7 topics:

- **Mission and vision** (clarify our shared mission and vision and form membership)
- **Leadership** (clarify leadership structure, how leadership is selected, roles & responsibilities)
- **Decision making** (clarify the who and how of decision-making process and follow through)
- **Communication** (feeling of togetherness, system for accessing information if unable to attend meetings, how to share new ideas and propose new projects)
- **Financial systems** (transaction records, check and balance/ fiscal accountability)
- **Social challenges** (how to foster teamwork and conflict resolution)
- **Operations** (planning within capacity, creating teams or subcommittees to take lead on different areas etc.)

This group exercise once completed should clarify criteria for membership or formation of a volunteer board and generate a document with guiding principles that will clarify roles and ease interactions among volunteers as well as help them focus on the shared mission and vision.

<i>Expectations:</i>	<i>Form a volunteer board membership</i> <i>Develop a guiding principles document</i>
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2) Volunteer Recruitment and Training (timeline 2025-2026)

Although Cultivating Inclusion has been fortunate in the last few years in gaining dedicated and caring volunteers that are interested in helping Cultivating Inclusion grow, this may not always be the case. On average, our volunteers are retirees that are interested in either gardening or giving back to the community or both. As they grow older, health issues and other personal needs may take precedence. Therefore, it is important for Cultivating Inclusion to develop a volunteer recruitment plan and provide training and cross training to keep volunteers engaged and be able to step up to fill any gaps. Moreover, the community needs survey identified job coaches and teachers that accompany special needs clients and students as volunteers that would need training as well since many of them have no gardening background or experience. If they are more knowledgeable, they would be able to help transfer knowledge to their clients/students.

Development of a volunteer recruitment and training program would require additional funding for consultants and/or trainers and supplies. TEAM RCD and Mission RCD could continue to assist Cultivating Inclusion toward this endeavor through an implementation grant from NACD.

<u>Expectations:</u>	<p><i>Create a committee to work on volunteer recruitment plan</i></p> <p><i>Develop a guide for volunteer onboard orientation</i></p> <p><i>Develop a series of garden basics training for volunteers</i></p> <p><i>Develop garden lessons appropriate for special needs students & job coaches</i></p>
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3) Farm/Orchard Operation and Maintenance (timeline 2025-2028)

The site assessment performed as part of the planning grant identified areas of immediate needs, especially for the 2 orchards which had been neglected up until early 2023. Cultivating Inclusion is currently working with Jameson Meyst from Mission RCD and Keir Thomas from NRCS to develop a design and obtain funding to replace the existing irrigation in the orchards and to add mulch to improve soil health. This task is set to be implemented in 2025. However, there are other needs that will require funding to improve the infrastructure of the farm such as storage shed for equipment and tools, irrigation for more row crops, removal and replacement of dead fruit trees, a seed starting program, a composting program, a planting plan, farm food safety, etc. These activities will be implemented as funding becomes available.

<u>Expectations:</u>	<p><i>Replace irrigation delivery in the orchards</i></p> <p><i>Install/maintain valve filters, water pressure regulators, irrometers etc.</i></p> <p><i>Create schedule and implement mulching in the orchards</i></p> <p><i>Remove and replace dead trees in the orchards</i></p> <p><i>Install another storage shed for equipment and tools</i></p> <p><i>Create a planting plan and schedule for the farm area</i></p> <p><i>Experiment with higher density planting or add more row crops</i></p> <p><i>Create a composting/mulching system for the farm</i></p> <p><i>Install handwashing station and provide safe food handling training</i></p>
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4) Building Partnerships (timeline 2025-2027)

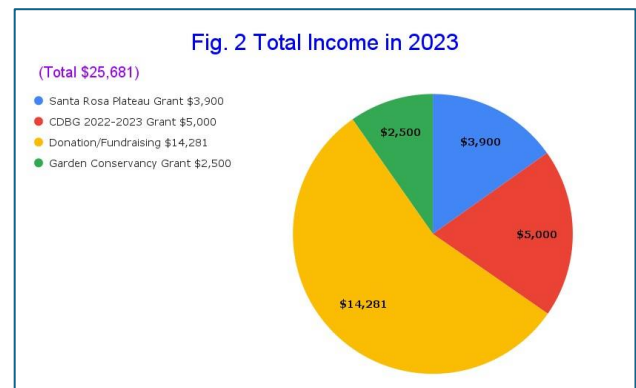
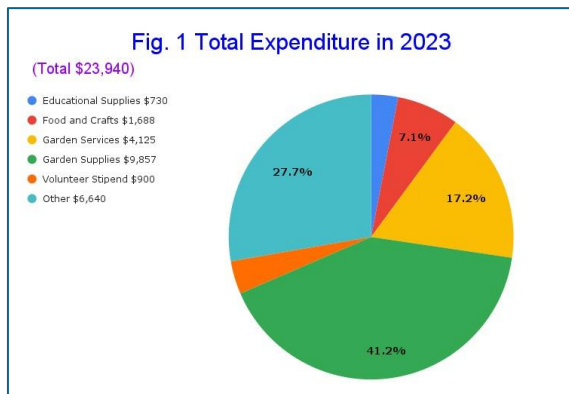
Cultivating Inclusion has been actively seeking and developing relationships with several organizations since early 2023. Most notable are the partnerships with organizations that have technical knowledge and expertise in agriculture such as TEAM RCD, Mission RCD and the University of California Agriculture and Natural Resources (UCANR) Master Gardeners Program (MGP). We hope these organizations would make up the core advisory group for future work at the farm, and in the next few years be able to show more involvement and stronger partnership. Nevertheless, we are also cognizant of the importance of developing relationships with the local community groups that could provide support and funding no matter how small such as the local garden clubs or women’s clubs, local non-profit organizations, church groups, and agencies serving special needs populations, etc. We plan to actively reach out to develop and/or strengthen ties with these organizations.

Expectations: Form a core advisory group with TEAM RCD, Mission RCD and UCANR MGP
 Create a committee to connect with local groups and city/county officials
 Improve Cultivating Inclusion website and work on marketing/promotion.

Financial Plans and Projections

Financial sustainability is probably the most important and challenging of all. Since Cultivating Inclusion does not have a steady income but relies on donations and small grants, its financial future is unstable. In addition, Cultivating Inclusion does not have an accountant and has only recently developed a spreadsheet to track expenses and acquired a treasurer. Therefore, this area will need further development. Creating a financial system is one of the seven topics for group discussion under organizational structure.

So far, Cultivating Inclusion has been fortunate to have received several grants such as the Santa Rosa Plateau Educational Foundation Grant, the Garden Conservancy Grant, and the the City of Murrieta Community Development Block Grants (CDBG). The total income in 2023 is \$25,681, of which \$14,281 is from donations & fundraising.



We will continue to explore avenues to bring in funding and create a more concerted effort in seeking donations such as asking for specific garden supplies or food and snack items in addition to monetary donations in order to reduce the budget for food and crafts. Following the example of D’Vine Path, Cultivating Inclusion plans to explore a relationship with the Inland Regional Center (IRC) by offering a special social recreation activities for special needs individuals that can be reimbursed by the IRC. We will also look inward and plan ahead by creating a budget and making allocations for expenditure based on needs. If possible, we will start a reserved fund for unexpected emergencies. All these efforts will not guarantee our financial stability in the next few years but will at least be a step forward in the right direction.

Expectations:

Create a system for having an approved budget before expenditures are made
Apply for the NACD Urban Agriculture Implementation Grant
Apply for City of Murrieta Community Development Block Grant
Apply for the Riverside County Third District Non-Profit CID Grant
Pursue program funding from the Inland Regional Center

**National Association of Conservation Districts
Temecula-Elsinore-Anza-Murrieta Resource Conservation District
Cultivating Inclusion Organizational Development Support
Technical Assistance Service Agreement**

This Business-to-Business Service Agreement is made and entered into on June 1, 2024, between the **Temecula-Elsinore-Anza-Murrieta Resource Conservation District**, a nonprofit corporation, with its contact address at PO Box 2078, Temecula CA 92593 and **Integrative Development Initiative**, a nonprofit corporation, with its principal office located at 318 E Alvarado Street, Pomona, CA 91767.

This Agreement constitutes a valid and binding agreement between Integrative Development Initiative, hereinafter referred to as “**IDI**” and Temecula-Elsinore-Anza-Murrieta Resource Conservation District, hereinafter referred to as “**TEAM RCD**” for non-exclusive services as a business-to-business contractor for services provided to Cultivating Inclusion Inc. The above parties are and intend to remain independent parties. Nothing in this Agreement shall be deemed or construed to create the relationship of principal and agent, or of partnership or joint venture, and neither party shall hold itself out as an agent, legal representative, partner, subsidiary, joint venture, servant or employee of the other.

1. Engagement & Services/Scope of Work

1.1 TEAM RCD engages IDI and IDI accepts engagement to work with Cultivating Inclusion on behalf of TEAM RCD and its mission to provide the services described in this Agreement as part of the TEAM RCD National Association of Conservation District (NACD) Program.

1.2 IDI agrees to perform the following services, as detailed in **Exhibit B**:

- Steward an Organizational Development Support Process
- Support Development in 7 key topic areas through in person and virtual meetings:
 - Mission & Vision
 - Leadership
 - Decision Making
 - Communication
 - Financial Systems
 - Social Challenges
 - Operations
- Assist with a written business plan.

2. Points of Contact

2.1 The Cultivating Inclusion primary contact for this project is Cultivating Inclusion Secretary, Chutima Ganthavorn, who can be reached by email at chutimaghu@gmail.com or by phone at 951-691-2635.

Secondary contacts for this project are Cultivating Inclusion Executive Director Mary Ann Tams, who can be reached by email at cultivatinginclusion2@yahoo.com or by phone at 951-296-7756 and TEAM RCD Board President Teri Biancardi, who can be reached by email at teri.biancardi@teamrcd.org and by phone at 951-234-3041.

2.2 The IDI primary contact for this project is Elinor Crescenzi, who can be reached by email at ecrescenzi@gmail.com or by phone at 510-607-7541.

3. Term

The NACD TEAM RCD Cultivating Inclusion Organizational Development Support Service Agreement term is concurrent with the NACD project timeline which is currently underway and continues through October 31, 2024. IDI agrees to complete the services and deliverables in this agreement by October 1, 2024. Any services completed after October 31, 2024 will no longer be eligible for payment under this agreement. If the NACD and TEAM RCD funders offer an extension, the term of this agreement may be extended given the written consent of all parties.

4. Compensation and NACD TEAM RCD Program Funding

4.1 TEAM RCD agrees to compensate IDI for the service activities listed in **Exhibit B** at the rate of \$350.00 for Organizational Development Support Process Stewardship and \$300.00 per supported Organizational Topic area for a total compensation amount of \$2,450 for the proposed organizational development support work.

4.2 IDI is responsible for all expenses incurred while performing services under this Agreement. This includes but not limited to automobile, truck, and other travel expenses; vehicle maintenance and repair costs; vehicle and other license fees and permits; insurance premiums; road, fuel, and other taxes; fines; cell phone expenses; meals; and all wages, employer tax obligations, and other benefits or compensation paid to employees or personnel that IDI hires to complete the work under this Agreement.

4.3 IDI agrees to submit invoices via email following completion of topic areas and following completion of the organizational stewardship process. All invoices will be submitted prior to October 1, 2024 so that invoices can be paid during the TEAM RCD NACD grant term.

4.4 IDI agrees to receive payment through check (Made out to Integrative Development Initiative and mailed to 318 E Alvarado Street Pomona CA 91767) or direct deposit (Routing # 121182056, Business account # 121002275).

4.5 TEAM RCD will make payments within four weeks of receiving an invoice from IDI providing compensation for all services invoiced.

5. Dispute Resolution

5.1 In the event of minor and major conflicts, TEAM RCD and IDI agree to engage in a good-faith internal dispute resolution process before seeking other remedies within time limits.

5.2 TEAM RCD and IDI agree not to terminate the service agreement without cause.

5.3 TEAM RCD and IDI can terminate with cause in the event that valid cause has been mutually-determined to be present.

5.4 TEAM RCD and IDI agree that valid causes for termination, include any of the following:

- A. Minor or Major breaches of contract that are unable to be remediated in a timely fashion;
- B. Dispute resolution processes that result in limits to engagement; or
- C. Early termination of the TEAM RCD NACD Grant.

5.5 If a valid reason for termination for cause exists either TEAM RCD or IDI can send a notice of termination via email and certified mail stating that the service agreement is being terminated for cause and specifying the termination reason and date.

5.6 The service agreement will automatically terminate on October 31, 2024, and IDI agrees to make itself available for questions and follow up until December 31, 2024. The automatic termination does not require a notice of termination to be sent.

6. Indemnification

Indemnification is a legal term which means *compensation for harm or loss*.

Hold harmless is a legal term which means *absolve of legal liability for injuries or damages*.

6.1 TEAM RCD will at all times indemnify and hold IDI and their respective agents, contractors, and employees harmless from any and all claims, damages, liabilities and costs arising out of any material breach by TEAM RCD or Cultivating Inclusion of any representation, warranty, or agreement made by TEAM RCD in this agreement or arising directly or indirectly out of Cultivating Inclusion's actions, omissions, or services.

6.2 IDI will at all times indemnify and hold TEAM RCD and Cultivating Inclusion and their respective agents, contractors, and employees harmless from any and all claims, damages, liabilities and costs arising out of any material breach by IDI of any representation, warranty, or agreement made by IDI in this agreement or arising directly or indirectly out of IDI's actions, omissions, or services.

7. Agreement

7.1 TEAM RCD and IDI agree that this agreement will be interpreted and governed by the laws of the State of California.

7.2 TEAM RCD and IDI agree that this Agreement constitutes our whole formal agreement and that any formal modifications to the agreement must be made in writing.

7.3 TEAM RCD and IDI agree that within our formal agreement if any part of this agreement is invalidated, the remainder of the agreement remains valid.

7.4 TEAM RCD and IDI mutually agree that neither can reassign their role in this agreement to another party without the written consent of the other.

8. Signatures

Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) and Integrative Development Initiative (IDI) have read this document, taken the opportunity to review it and give any desired feedback, accept and agree to the structure and services proposed, and enter into the agreement freely and without coercion.

Temecula-Elsinore-Anza-Murrieta Resource Conservation District:

Teri Biancardi
President
Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Date

Integrative Development Initiative:

Elinor Crescenzi
Board Chair and Program Initiatives Coordinator
Integrative Development Initiative
EIN: 47-4821127

Date

Attachments:

Exhibit A--Cultivating Inclusion Organizational Development Support Budget

Exhibit B--Cultivating Inclusion Organizational Development Technical Assistance Outline

EXHIBIT A: NACD TEAM RCD Cultivating Inclusion
Organizational Development Support Budget

Line Item	Allocation	Funding Source
NACD TEAM RCD Organizational Development Consultation	\$1750	TEAM RCD NACD Grant
TEAM RCD Additional Funds	\$700	TEAM RCD allocation
TOTAL:	\$2450	

EXHIBIT B: Cultivating Inclusion Organizational Development Support
Technical Assistance Outline

Task	Allocation	Description
Stewardship of Organizational Development Process	\$350	Integrative Development Initiative will support Cultivating Inclusion through providing structure for the organizational development process and accompanying participants throughout the process
Organizational Development Focus Topics	\$2100	Integrative Development Initiative will support Cultivating Inclusion to develop the 7 key topic areas below through guided participatory organizational development sessions attending to each topic with at least 1 in person and 2 virtual sessions per topic and assist with a written summary.
Topic 1) Mission & Vision	\$300	IDI will support CI in <u>clarifying mission & vision + cultivating strong sense of shared purpose</u> among members of the organization, especially those with different skills, interests, or connection to the organization
Topic 2) Leadership	\$300	IDI will support CI in <u>identifying a core leadership + developing clear responsibilities</u> , especially for financial, organizational, and garden stewardship
Topic 3) Decision Making	\$300	IDI will support CI in <u>establishing organizational decision making strategies</u> + gaining clarity on the process for decision making and accountability
Topic 4) Communication	\$300	IDI will support CI in <u>addressing organization-wide communication needs</u> , including developing methods for providing feedback, presenting new ideas, keeping a calendar, increasing accessibility of meetings, and maintaining a feeling of togetherness
Topic 5) Financial Systems	\$300	IDI will support CI in <u>developing organizational financial systems and fiscal accountability</u>
Topic 6) Social Challenges	\$300	IDI will support CI in <u>addressing social challenges</u> + establishing practices to proactively build strong relationships as well as address conflict and misunderstanding
Topic 7) Operations	\$300	IDI will support CI in <u>developing and clarifying organizational operations</u>
TOTAL:	\$2450	



National Association of
Conservation Districts

URBAN AGRICULTURE CONSERVATION INITIATIVE FREQUENTLY ASKED QUESTIONS

Updated January 17, 2024

Since 2016, the National Association of Conservation Districts (NACD) and the Natural Resources Conservation Service (NRCS) have been proud partners in support of the Urban Agriculture Conservation (UAC) Grant Initiative.

Through these grants, conservation districts increased their capacity related to urban technical assistance and small-scale conservation while addressing community needs in both rural and urban contexts.

[See NACD's Urban and Community Conservation Website](#) for additional details. If you have questions after reviewing the FAQs below, please contact Rachel Theler, rachel-theler@nacdnet.org

GRANT BACKGROUND

For the purposes of this grant, what is urban agriculture conservation?

The phrase covers a broad array of activities. USDA National Agriculture Library defines urban agriculture as “taking the form of backyard, roof-top and balcony gardening, community gardening in vacant lots and parks, roadside urban fringe agriculture and livestock grazing in open space.” See examples of past projects (2016-2020) in our [UAC Story Map](#), and reference NACD's archive of [urban and community webinars](#) for other examples of conservation district projects related to agricultural conservation in urban and community contexts.

Do the grants have to take place in heavily populated, urban areas?

No. Applicants should describe the area and population they plan to serve through the grant. Project areas may be of any size, for example, in neighborhoods, school gardens, community farms, etc., and should incorporate principles related to smaller-scale and “non-traditional” agriculture production. Applicants are encouraged to propose innovative projects, especially those that address unmet needs related to underrepresented clients, food security and sovereignty, and diversity, equity and inclusion (DEI). See the [NACD DEI Board Statement](#) for more information.

Is there an application form or required format?

Yes. All information regarding funding for a specific year is available on [NACD's Urban and Community Conservation Website](#).

Is a signature of approval from the conservation district board required for the proposal?

Proposals include a resolution adopted by the district board stating that the board has reviewed and approved the proposal and has addressed potential conflicts of interest. The written document may be submitted with the application in the online form or emailed to Rachel Theler (rachel-theler@nacdnet.org) prior to the application deadline.

How will proposals be evaluated?

A separate review and selection team will use the criteria listed in the RFP.

Will federal grant regulations apply?

Yes. Regulations applying to federal grants must be followed as do any state regulations and requirements (e.g. conflict of interest policies, accounting practices, etc).

PROJECT ACTIVITIES

What are examples of underrepresented areas and populations?

While not required, additional consideration may be given to proposals that address underrepresented clients, especially in food deserts (see [this USDA-ERS interactive map](#)).

Underrepresented populations may be any clients who have not traditionally received services from conservation districts and their partners. Examples include but are not limited to low-income residents of urban areas, underrepresented minority urban agricultural producers, migrant and/or non-English-speaking populations seeking a foothold in rural or urban settings, and urban dwellers who find support in community gardening projects.

What is Conservation Technical Assistance (CTA)?

Conservation technical assistance (CTA) is the help provided to individuals, communities, organizations, and agencies to address opportunities, concerns, and problems related to the use of natural resources. Through advice, design specifications, recommendations on practices and their implementation, etc., CTA can support sound management decisions on private, tribal, and other non-federal lands. Learn more through [NRCS' Conservation Technical Assistance Program](#).

What are examples of eligible CTA activities?

- Providing conservation technical consultation to urban agriculturalists for both existing or planned operations, e.g., in the use of practices to avoid soil erosion or to implement cover cropping on a small scale.
- Hosting conservation workshops and/or practice implementation demonstrations (e.g., nutrient management, water management, soil health, high tunnels, invasive plants, pest management, pollinator habitat, conservation systems, etc.). *Grant funds can be used to reimburse costs associated with speakers, venue, and materials directly associated with the conservation practice presentation.*
- Encouraging land managers to work with NRCS and Districts to develop conservation plans.
- Upon request, developing conservation plans that address the natural resource concerns of the decision maker.
- Promoting the [NRCS conservation planning process](#)—technical assistance, financial assistance, and easement programs—to groups engaged in urban agriculture.
- Coordinating training sessions for groups and individuals who wish to learn more about the technical tools that have been developed by USDA and could aid in sustainable urban agricultural production (Web Soil survey, FOTG, Conservation Client Gateway, Plants Database, Know Your Farmer Know Your Food, National Agricultural Library, etc.).

- Meeting with groups and land managers, including representatives of other units of government, to educate them on the NRCS conservation planning process.
- Developing and disseminating conservation-related materials (fact sheets, articles, signs, posters, NRCS contact information, etc.) targeted to urban agricultural producers.

Would developing an urban ag education program to be presented in schools qualify as technical assistance?

Yes, as it could fall under the ‘coordinating training sessions’, though it will compete with other proposals that may result in more proactive urban agriculture conservation support for communities.

Can the proposed project be part of an existing initiative?

The grant objective is to increase conservation technical assistance. If the funds will be used to enhance the existing initiative and not to replace current resources, then it would be eligible, though it will have to compete with proposals for new initiatives.

What are examples of project promotion?

Some examples within NACD include presentations at regional and national meetings, presenting on an Urban and Community Conservation webinar, posting on the NACD Urban and Community Conservation Network on Facebook, and posting on the NACD Blog. Applicants should also consider promoting their project through other regional or national organizations and news outlets.

PARTNERSHIPS AND CONTRACTING

Who are potential partners?

Applicants are encouraged to creatively seek out new community partnerships, particularly those who can help sustain the project beyond the initial grant funding. Some examples include businesses, medical and rehabilitation communities, colleges, faith-based and youth organizations, and nonprofits. See examples of past projects in our [UAC Story Map](#), and reference NACD’s archive of [urban and community webinars](#) for other examples of conservation district projects related to agricultural conservation in urban and community contexts.

Can the district subcontract with another entity to complete the project?

Yes, some subcontracting is acceptable though not all funds. While partnering is encouraged to achieve project sustainability, one goal of this initiative is to enhance district capacity to provide conservation technical assistance in urban and community areas. Passing the project to another entity will not achieve this goal.

Can the funds be transferred to a lead partner of the project?

Districts must maintain control of the funds and thus are advised to reimburse partners on a regular schedule for approved tasks.

Can districts partner with their state association?

Yes, as long as a lead district submits the application and oversees the project.

ELIGIBILITY

Who is eligible to submit a proposal?

Only conservation districts as defined by the NACD Bylaws and tribal organizations are eligible to submit a proposal and oversee the project. Applicants are strongly encouraged to work with partner organizations, but only conservation districts and tribes may apply.

Our district has received a previous NACD Urban Agriculture Conservation grants. Are we eligible to apply for this one?

Yes, those who have received a previous UAC grant from NACD can apply within the following criteria:

- Previous recipients of **UAC Implementation Grants** are only eligible if they have received only one implementation grant in the last five years (between 2019-2023) and if all activities under the first grant are finalized and NACD staff have a record of a final report for the project on file.
- Previous recipients of the **UAC Planning Grants** are eligible to apply in the year immediately following their planning grant, provided they have shown adequate progress and outcomes toward their planning grant, and the implementation grant will support ongoing activities.
- The initial project must be completed and ongoing in some format to meet the original sustainability requirement.
- The new proposal must describe the first project's accomplishments, including metrics. It must also explain how the new activity/service will enhance the initial project and/or begin a separate project.

Our district applied for a previous Urban Agriculture Conservation grant but did not receive one. Would it be appropriate to resubmit the same project?

Yes, keep in mind that this is a competitive program. If you choose to apply for the same project again, [review previous grantees](#) to see what projects were successful the year you applied.

What if we can't get long-term funding committed before the proposal deadline? Can we still apply with tentative commitments?

It is not necessary to have long-term funding committed for the application. However, applicants will need to show community support and potential partners, as well as a plan for how they will achieve the long-term sustainability of their project.

TIMELINE

When are successful grantees announced?

We typically try to complete reviews with leadership by mid-May and will announce successful applicants once finalized and approved in the spring.

When will the funds be provided to the awardees...upfront or reimbursed?

An initial check will be provided to cover the first three months of expenses. Thereafter, a quarterly check will be sent for each of the subsequent three months.

How long do I have to complete my grant?

You will have one year from the date of the last signature on your MOA to complete all grant activities. In rare cases, we can offer an extension for a very short time frame. You are strongly advised to adhere to your initially proposed timeline.

What happens if we can't complete the grant work within the allotted time? Can the timeline be extended? Do we have to repay the money?

Applicants are strongly encouraged to complete the grant-funded portion of the project within the proposed timeline. Extensions will be considered on a case-by-case basis.

AGREEMENTS, RELEASE OF FUNDS AND REPORTING

What happens after successful applicants are announced?

We will contact successful applicants and provide information on next steps. Successful applicants must review and sign a Memorandum of Agreement (MOA) with NACD, committing to the completion of the work as proposed. As part of the MOA, grantees commit to submitting quarterly reports on time.

Should I invoice NACD when we spend grant funds?

If this is part of your audit and budget process, then yes, you may send us an invoice. However, these grants operate on an advance basis: an initial check will be provided to cover the first three months of expenses. Thereafter, a quarterly check will be **as funds are available pending release from our fiscal sponsor** and pending successful progress toward grant deliverables (as indicated in quarterly reports).

What happens if we need funds before the next advance?

You should plan for inconsistent timing between advances, as we cannot guarantee they will come on a specific timeline. Please ensure you have enough funds to cover activities in the event we are not able to issue advances

How will I receive funds from NACD?

Depending on your internal processes, we can issue funds via paper check or direct deposit.

What is the quarterly reporting process like?

Applicants who agree to work with NACD via their MOA commit to submitting quarterly reports by a specific deadline (the 15th after the end of a quarter). Quarterly reports collect information on the number and types of clients reached, conservation outcomes, project activities, and funds spent. Release of additional funds to grantees is contingent on the successful completion of these reports (on time) and adequate progress toward grant deliverables.

Will I need to submit a final report?

Yes, it collects information like the quarterly report and lessons learned through the grant. Grantees must also submit a brief write-up for our weekly eResource newsletter highlighting project outcomes.

Am I required to continue reporting to NACD after my grant time frame ends?

No. However, we may occasionally check in regarding the ongoing success of your project, opportunities to network and connect with other grantees, presentation opportunities, etc. You are encouraged to participate in these activities as your time allows.

BUDGET

Are applicants required to apply for the full amount (\$60K) or (\$10K)?

No. Applicants may apply for however much they feel is needed to accomplish the project and to also allow it to continue after the initial grant with the support of the community and partners.

Is there a requirement to match the grant funds?

Yes. There is a 25% match of the total NACD funds required, which can be provided through cash and/or in-kind services. Examples of in-kind include donated materials, value of additional non-federal staff time, value of District board members' time at \$500 per day and other volunteers' time at \$25.43 per hour (from Independent Sector), free advertising, etc.

Is there a limit on the amount of grant used for salary?

No, but applicants applying for an implementation grant are strongly encouraged to have at least half of their proposed NACD budget cover salary of employees at the applying organization. The only budget limits apply to supplies (no more than 15%) and administrative (no more than 10%). Salary and benefits are up to the applicant. Note that a key evaluation criterion is how the service will be sustained after the initial grant funding.

Can we hire a part-time person?

Yes, as long as the focus is on conservation technical assistance.

If the grant funds are to be used to support staff, then does the sustainability expectation require maintaining that position?

The proposal must show how conservation technical assistance for urban agriculture will continue in future years, whether through staff, contractors, or other creative ideas.

Can funds be used to purchase land for urban agriculture/garden plots?

No. The funds are to be used for conservation technical assistance. Supplies and infrastructure are limited to 15% of the total budget.

Can the funds be used for tree planting in a city or village park?

As the funds are for conservation technical assistance for urban agriculture, they could be used to help identify appropriate sites and plants for a fruit or nut tree grove that will be open to public harvest and ensure appropriate planting. The 15% limit on supplies and equipment likely precludes the purchase of the actual grove trees.

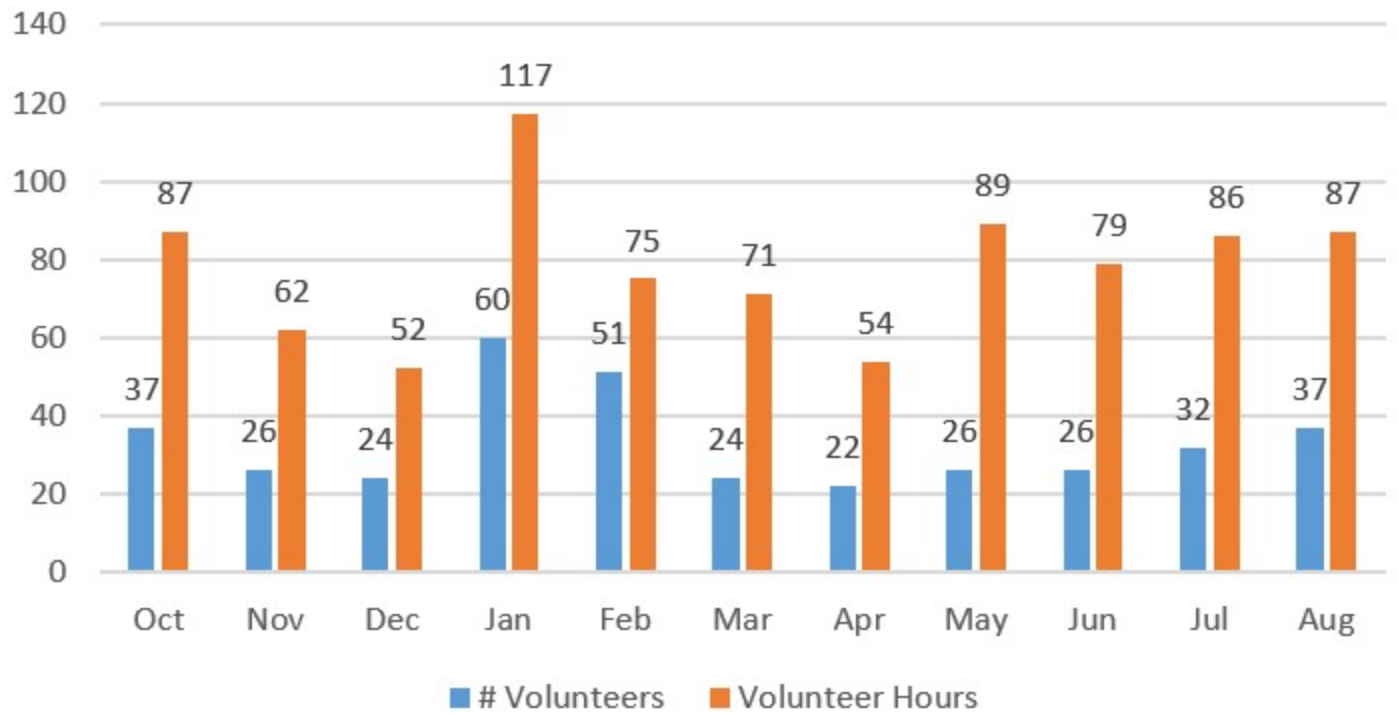
What types of equipment or supplies can be purchased?

Up to 15% can be used for computers, office supplies, lab fees, soil testing, permits, planting and irrigation tools, signs, promotional materials, etc., and should be listed in the proposal. Additional funds for these should be sought elsewhere. These grant funds cannot be used for large equipment such as vehicles.

Can funds be used for cost-share to help cover the cost of on-the-ground practices?

Since the initiative focuses on providing technical assistance, grant funds cannot be used to cost-share conservation practices and projects.

Volunteer Stats Oct 23-Dec 24



Project Manager Work Summary and Invoice for July

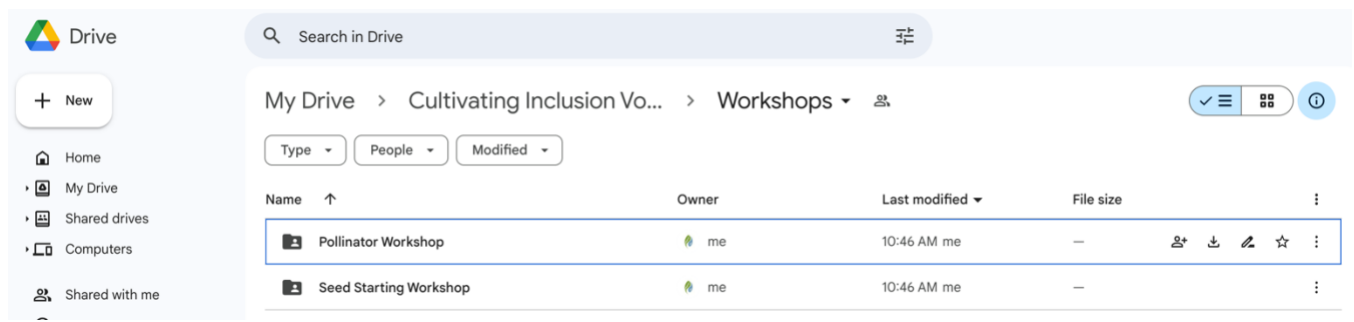
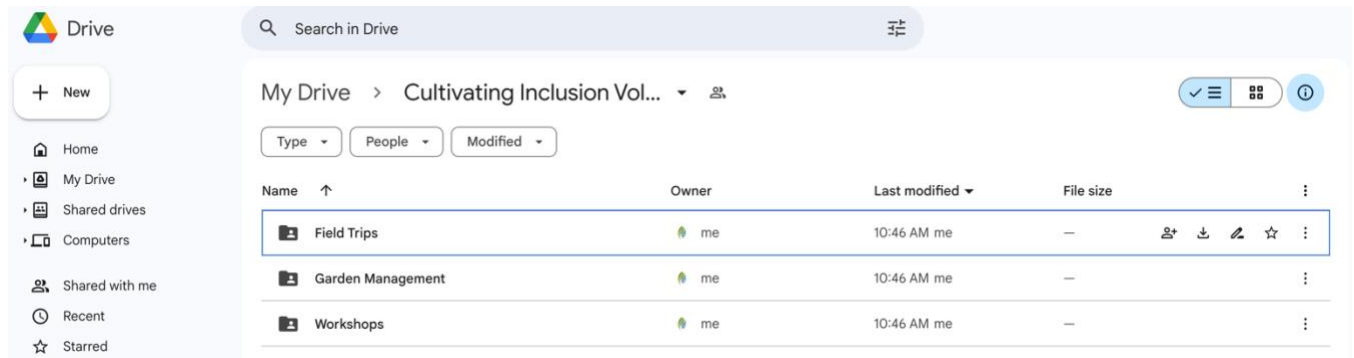
Date	Time	Task	Hours	Rate	Total
07/01/2024	16:00 – 16:45	June invoice, revise budget tracking table.	0.75	\$45.00	\$33.75
07/24/2024	14:00 – 14:45	Working on arrangements for composting workshop, create online folder for volunteers to access resources and training materials.	0.75	\$45.00	\$33.75
07/29/2024	11:15 – 12:00	Update resources, share google drive folder with Chutima, invoice report for July.	0.75	\$45.00	\$33.75
Total			2.25		\$101.25

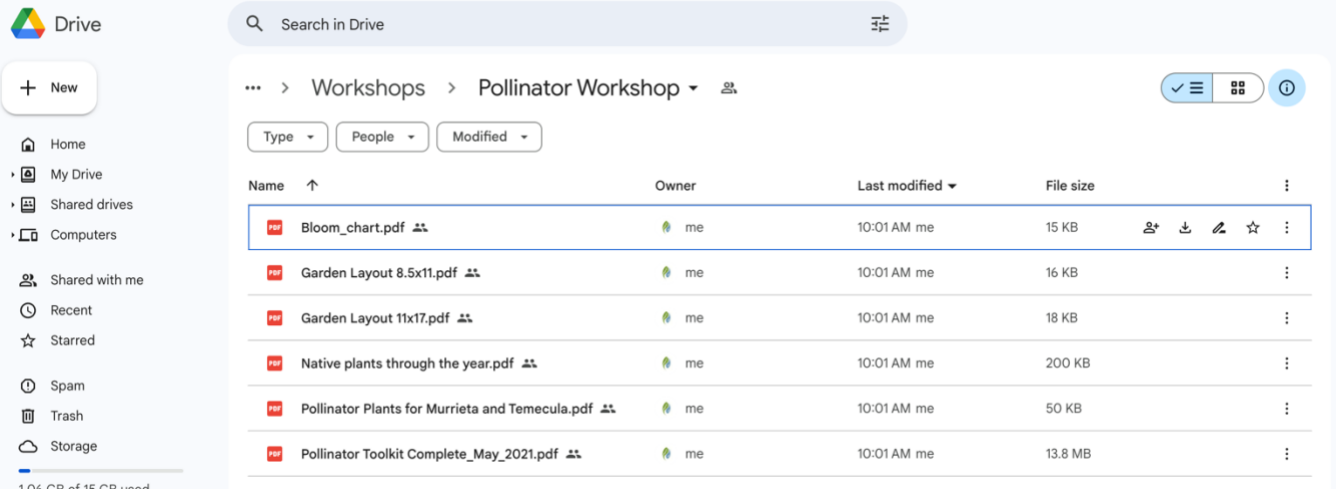
Materials and Fees Purchase Summary

Date	Task	Total
-	-	\$0.00
-	-	\$0.00
Total		\$0.00

Training Program Progress:

- Working on securing presenter for composting workshop, waiting to hear back from a Master Composter and/or UCCE advisor. Spoke with a volunteer with composting experience, we may do the workshop ourselves if an expert cannot be booked.
- Created a shared google drive folder for volunteer easy access to all material so far and will continue to update with future workshop and other training info.





Program Goals for next period:

- Check-in with CI director for possible workshop dates in Aug/Sept.
- Schedule Composting Workshop.
- Share google drive folder with entire volunteer group.
- Continue to add resources to the shared folder.



Budget Tracking Sheet

Date	Project Management	Hours	Rate	Work Total	Budget Remaining
					\$855.00
10/2023	Project Manager Tasks	0.5	\$45.00	\$22.50	-\$22.50
					\$832.50
11/2023	Project Manager Tasks	6.5	\$45.00	\$292.50	-\$292.50
					\$540.00
12/2023	Project Manager Tasks	4.75	\$45.00	\$213.75	-\$213.75
					\$326.25
01/2024	Project Manager Tasks	3.5	\$45.00	\$157.50	-\$157.50
					\$168.75
02/2024	Project Manager Tasks	1.25	\$45.00	\$56.25	-\$56.25
					\$112.50
	<i>Added from Materials and Fees</i>				<i>+\$225.00</i>
					\$337.50
03/2024	Project Manager Tasks	3.5	\$45.00	\$157.50	-\$157.50
					\$180.00
04/2024	Project Manager Tasks	5.5	\$45.00	\$247.50	-\$247.50
					-\$67.50
05/2024	Project Manager Tasks	0	\$45.00	\$0.00	-\$0.00
					-\$67.50
06/2024	Project Manager Tasks	0.5	\$45.00	\$22.50	-\$22.50
					-\$90.00
07/2024	Project Manager Tasks	2.25	\$45.00	\$101.25	-\$101.25
					-\$191.25
08/2024	Project Manager Tasks		\$45.00		
09/2024	Project Manager Tasks		\$45.00		
Work Total		28.25		\$1271.25	-\$191.20
Date	Materials and Fees			Receipt Total	Budget Remaining
					\$705.00
10/2023	Purchases/Fees	-	-	-	-\$0.00
					\$705.00
11/2023	Purchases/Fees	-	-	-	-\$0.00
					\$705.00
12/2023	Purchases/Fees	-	-	-	-\$0.00
					\$705.00
01/2024	Purchases/Fees	-	-	-	-\$0.00



National Association of Conservation Districts (NACD)
Grant Narrative Report: Training Program for Cultivating Inclusion
Work Period: 07/01/2024 – 07/31/2024
Completed by: Lisa Dibbell
Date Submitted: 07/30/2024

					\$705.00
02/2024	<i>Moved to Project Management Budget</i>	-	-	-	-\$225.00
					\$480.00
03/2024	Purchases/Fees	-	-	\$99.57	-\$99.57
					\$380.43
04/2024	Purchases/Fees	-	-	\$53.70	-\$53.70
					\$326.73
05/2024	Purchases/Fees	-	-	-	-\$0.00
					\$326.73
06/2024	Purchases/Fees	-	-	-	-\$0.00
					\$326.73
07/2024	Purchases/Fees	-	-	-	-\$0.00
					\$326.73
08/2024	Purchases/Fees				
09/2024	Purchases/Fees				
Receipt Total				\$153.27	\$326.73
Total Budget					\$1560.00
Total Spent on Project Management					-\$1271.25
Total Spent on Materials and Fees					-\$153.27
Total Budget Remaining					\$135.48

From: California Association of Resource Conservation Districts info@carcd.org
Subject: CARCD 79th Annual Conference - Register Now!
Date: July 19, 2024 at 6:22 PM
To: teribiancardi@icloud.com



CARCD 79th Annual Conference

Transforming Challenges into Opportunities



CALIFORNIA ASSOCIATION OF
RESOURCE
CONSERVATION DISTRICTS

Registration and Call for Presentation Proposals is Open!





Join us at the CARCD 79th Annual Conference: *Transforming Challenges into Opportunities*. This year's conference will be held December 10-12, 2024 at the DoubleTree by Hilton in Sacramento.

New this year, RCDs had the first opportunity to register. **Registration just opened for Partners on July 15**. Remember, Early Bird Pricing ends on September 15.

[Register here!](#)

We're looking for presenters!

This year, preference will be given to proposals aimed specifically at RCDs and those that are interactive and engaging. Please be sure to consider these elements in your outline.

The [Call for Presentation Proposals](#) will close on September 6, 2024.

[Submit your presentation here!](#)

Please contact Courtney Geurink, our conference coordinator, at courtney@ascentprojectmanagement.com with questions or if you experience any trouble registering or filling out the form.

[Learn More](#)



Email: info@carcd.org

Phone: [\(916\) 432-5938](tel:(916)432-5938)

We are a remote organization, our mailing address is:

1007 7th St, #414 Sacramento, CA 95814

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WETA

Mission Resource Conservation District
 TEAM - WETA Program

Period Covered	Invoice #	Hours	Program Mgmt	Hours	Climate Corp Fellow	Hours	Education/workshops	# of Eval	Irrigation Evaluation	# Performed	Pump Efficiency	Mileage	Travel (gas)	Hours	Training	Contingency	NRCS Tech Asst Support	
																	Hours	Support
			\$ 22,390.00		\$ 145,800.00		\$ 24,000.00		\$ 60,000.00		\$ 7,500.00		\$ 9,380.00		\$ 4,000.00	\$ 10,000.00		\$9,200.00
1/1/2024 - 1/31/2024	3407	8	(360.00)	0.00	0.00	5.00	(225.00)	7.00	(3,625.00)	0.00	0.00	276.00	(184.92)	0.00	0.00		3.00	(135.00)
2/1/2024 - 2/29/2024	3410	4	(180.00)	0.00	0.00	15.75	(708.75)	3.00	(1,875.00)	0.00	0.00			0.00	0.00		15.00	(825.00)
03/01/2024 - 3/31/2024	3416	16.25	(731.25)			17.00	(765.00)	0.00	0.00	2.00	(1,000.00)	90.00	(60.30)	12.00	(660.00)			
4/1/2024-4/30/2024	3424	5.5	(247.50)			35.50	(1,855.00)	2.00	(1,050.00)	1.00	(500.00)	468.20	(313.69)	0.00	0.00			
5/1/2024 - 5/31/2024	3428	2.5	(112.50)			0.00	0.00	2.00	(450.00)	1.00	(500.00)	218.00	(146.06)	0.00	0.00			(2,109.38)
6/1/24 - 6/30/24	3436	8	(360.00)			4.75	(213.75)	4.00	(2,075.00)	4.00	(2,000.00)	265.60	(177.95)	0.00	0.00			
7/1/24 - 7/31/24	3443	5	(225.00)			13.25	(596.25)	3.00	(1,650.00)	0.00		285.00	(190.95)	2.50	(137.50)		2.00	(400.00)
7/1/24 - 8/31/24	3449	0	0.00			8.50	(382.50)	4.00	(2,400.00)	1.00	(500.00)	373.00	(249.91)	0.00			5.00	(275.00)
Open Balance		49.25	20,173.75	0.00	145,800.00	99.75	19,253.75	25.00	46,875.00	9.00	3,000.00		8,056.22	14.50	3,202.50	10,000.00		5,455.62

Soil Health Test		Water Quality		Equipment & Supplies			Hours	TEAM Grant Admin	Program Total
Hours	Soil Test	Hours	Water Test	Description	\$	Sub Total			
	\$5,625.00		\$3,375.00		\$ 1,600.00	\$ 302,870.00		\$ 53,100.00	\$ 355,970.00
						(4,394.92)			(4,529.92)
						(2,763.75)			(3,588.75)
						(3,216.55)			(3,216.55)
						(3,966.19)			(3,966.19)
2.00	(85.91)			Lenovo Thinkpad	(854.15)	(4,258.00)			(4,258.00)
						(4,826.70)			(4,826.70)
0.00		0.00				(3,199.70)			(3,199.70)
0.00		0.00		Workshop Supplies	(23.86)	(3,831.27)			(3,831.27)
5,539.09		3,375.00			721.99	272,412.92	0.00	53,100.00	324,552.92

From: Mia Lorence agprograms@missionrzd.org
Subject: TEAM RCD WETA Update July
Date: August 1, 2024 at 10:20 AM
To: Teri Biancardi teribiancardi@icloud.com
Cc: Appointments Mission appointments@missionrzd.org

Good Morning Teri,

Here is my paragraph update for July:

Our main goal this month was to conduct outreach to Mission and TEAM district areas with a major focus on disadvantaged groups. Using the *California Climate Investments Priority Populations 2023* map, we tracked areas that are considered disadvantaged and utilized this information to track farm properties in the area. Additionally, we contacted many small farming groups such as Eco Farms in Temecula and Small Farms and Specialty Crops Advisor Hung Doan from UCANR to share our WETA program and see if they had any farmers in mind that may need assistance. We also contacted Riverside Ag. Commissioner Delia Jimenez to promote WETA in the TEAM area and ask about Riverside Farm Bureau meetings. Riverside Farm Bureau is closed at the moment but will reopen on 9/11 and I hope to attend meetings so I can connect with more growers who need assistance in the TEAM district area. I also aimed to complete in-person outreach to talk to growers one on one. I went to the Temecula farmers market on Saturday 7/13, most growers were out of our district, however there were two from Fallbrook, three from Valley Center (two outside of district lines) and a mushroom cultivator from Lake Elsinore. I also visited a neighborhood in Temecula that we previously visited for a WETA evaluation back in April. I noticed there were a lot of properties with wine grapes or groves and thought it would be a good area to drive around and hand out flyers (see outreach coordinates [here](#)). I handed out about 25 flyers in the area, many communities were gated so I was unable to talk or leave a flyer with them. Next time I plan to bring something where I can attach a flyer to gates or community mail boxes. I also stopped by Grangettos and SiteOne Landscape supply to post flyers and talk to the workers about WETA. We also wanted to promote WETA and form relations with tribal communities including attending a Tribal Relations Workshop in Pala 7/1-7/2 and reaching out to tribal groups in our district areas such as Cahuilla, Pechanga, and Santa Rosa bands. We also reached out to multiple tribal liaisons and organizations including Pala Environmental Department Specialist Heidi Brow, Intertribal Ag. Council Manager Lena Ortega, and USDA Tribal Relations Specialist Rosa-Lee Jimenez who focus on tribal resources and agriculture in the area. We will continue to conduct outreach to these entities and find more organizations/specialists to promote WETA and attract more growers to the program.

Let me know if you have any questions or comments!

Best,

Mia Lorence

Agriculture Programs Specialist | TEAM RCD | Mission RCD

[Climate Corps Fellow](#) | [Strategic Energy Innovations](#)

p: (951) 234-3041

e: agprograms@missionrcd.org

<https://www.teamrcd.org/>

<https://www.missionrcd.org/>

From: Mia Lorence agprograms@missionrzd.org
Subject: August Monthly Update
Date: September 5, 2024 at 11:18 AM
To: Teri Biancardi teribiancardi@icloud.com
Cc: Ani Vartanians aniv@missionrzd.org

Hi Teri,

Here is my paragraph for the month:

This month we conducted more in-person and event outreach for WETA. Starting 8/6, I conducted in-person door to door outreach to a large rural area in Temecula where I left flyers at doorsteps or on gates. It was a similar area I had gone to last month, however I was able to reach more of the community this time. Additionally, I went to the Oceanside farmer's market and was able to talk to growers at Jacy's farm, Venegas Creek Roses, Rodney Kawano Farms, Heritage Family Farms, Ya Such Ochi Family Farms, JR Organics, and Valley Center Growers Inc. We also attended the SDGE Fire Safety Fair on 8/24 to promote WETA to local farms in the area. We received a lot of interest in the program, especially from low-income farms that are struggling with their irrigation. On 8/28 we put together a workshop for WETA in partnership with the Greater San Diego RCD and Dr. Elena Bischak regarding organic matter amendment. There were 10 RSVPs and 11 who attended. There were also 3 people interested, but could not attend due to time and accessibility constraints. In order to accommodate these individuals, we decided to record the presentation to allow people to listen in on Dr. Bischak's work. Additionally, we continue to promote WETA through social media, emails, and our new newsletter. I have made it a habit to post WETA to our Instagram every week so people continually see the services we provide. I have also emailed some farms such as Sage Farms and Jacy farms (who I got to talk with in person) regarding our resources and programs. We also sent out our first newsletter on 8/1 and will continue to send out a monthly newsletter that promotes WETA, gives advice on irrigation needs, and keeps people up to date with current events/workshops. We also plan to send out event reminders for any workshops or important events using the newsletter. We will continue to use these outreach tactics to extend our services to growers, especially disadvantaged areas within the TEAM and Mission districts such as Fallbrook, Bonsall, Rainbow, Anza, and parts of Lake Elsinore.

Please let me know if you have any questions or comments.

Thank you!

Mia Lorence

Agriculture Programs Specialist | TEAM RCD | Mission RCD

[Climate Corps Fellow](#) | [Strategic Energy Innovations](#)

p: (760) 728-1332

e: agprograms@missionrzd.org

<https://www.teamrzd.org/>

<https://www.missionrzd.org/>



Water Efficiency Technical Assistance (WETA) Program
Grant Narrative Report: Irrigation and Nutrient Management Training
Work Period: 07/01/24 – 07/31/24
Completed by: Lisa Dibbell
Date Submitted: 07/30/24

Work Summary

Date	Time	Task	Hours	Rate	Total
07/01/2024	13:30 – 14:00	Invoice narrative report for June.	0.50	\$45.00	\$22.50
07/09/2024	14:30 – 16:45	Program meeting/update with Ani, finish new program flyer, outline for meeting w/Mia tomorrow, set up for practice zoom webinar.	2.25	\$45.00	\$101.25
07/10/2024	11:00 – 12:30	Program meeting w/Mia, troubleshooting webinar hosting for workshops.	1.50	\$45.00	\$67.50
07/11/2024	10:45 – 11:30	Revising Spanish version of program flyer.	0.75	\$45.00	\$33.75
07/23/2024	14:00 – 15:45	Review Mia’s proposed newsletter content, rewrite intro/background.	1.75	\$45.00	\$78.75
07/25/2024	12:45 – 14:00	Working on newsletter template.	1.25	\$45.00	\$56.25
07/25/2024	15:00 – 16:45	Continue working on newsletter, compile contacts from other working lands programs.	1.75	\$45.00	\$78.75
07/26/2024	12:45 – 15:15	Send Rachel (Soil/Water Hub) update WETA flyer, ask about Dr. Bischak and other experts for workshops. Reach out to Tonia with new flyer and possibly having Mia and Jameson present at their next business meeting. Work on newsletter template.	2.50	\$45.00	\$112.50
07/29/2024	12:45 – 13:45	Newsletter, send to Mia for input and her to add content, complete invoice report for July.	1.00	\$45.00	\$45.00
Total			13.25		\$596.25

Project Progress for Objective 3:

- [New version of general program flyer](#) completed and the Spanish version was revised by our staff member Mary Luz, a native Spanish speaker.
- Mia and I began familiarizing ourselves with the ins and outs of hosting zoom webinars.
- Planning in progress for third quarter workshop(s). Options include: Presentation by MRCD staff confirmed at Dr. Montazar’s irrigation workshop on September 3rd in Escondido, a possible workshop around August 28th when Dr. Elena Bischak is in the region, a possible presentation by MRCD staff at the next Small Wine Growers meeting, a possible collaboration in the works with the Soil and Water Hub and RCD of Greater San Diego to produce a workshop series for growers in RCD districts across San Diego and Riverside Counties.
- Mia and I worked together to create the first e-newsletter about irrigation, nutrient management, soil health, etc. to promote the WETA program and related resources. The plan is to send it out on the first Thursday morning of each month.

WETA GRANT REIMBURSEMENT SUMMARY
 PERIOD: JANUARY 1, 2024 TO JUNE 30, 2024

	INV 3407	INV 3410	INV 3417	INV 3424	INV 3427	INV 3428	INV 3436	TOTAL MISSION	CLIMATE CORP	SUBTOTAL	TOTAL
Personnel											
Salaries and Wages											
Fringe Benefits											
Consultants and Contracts											
Program Management											
* Climate Corp								-	25,680.00	25,680.00	25,680.00
Mission RCD	360.00	180.00	731.25	247.50		112.50	360.00	1,991.25		1,991.25	1,991.25
Education Resources Contract	225.00	708.75	765.00	1,855.00			213.75	3,767.50		3,767.50	3,767.50
Irrigation Mobile Lab	3,625.00	1,875.00		1,050.00		1,178.75	2,075.00	9,803.75		9,803.75	9,803.75
Pump Efficiency Tests			1,000.00	500.00		500.00	2,000.00	4,000.00		4,000.00	4,000.00
Reimbursable Travel	184.92		60.30	313.69		146.06	177.95	882.92		882.92	882.92
Soil Testing						85.91		85.91		85.91	85.91
Supplies						854.15		854.15		854.15	854.15
Total Consultants and Contracts	4,394.92	2,763.75	2,556.55	3,966.19	-	2,877.37	4,826.70	21,385.48	25,680.00	47,065.48	47,065.48
Direct Costs											
NRCS Training	135.00	825.00	660.00		2,109.38			3,729.38		3,729.38	3,729.38
Total Program Costs	4,529.92	3,588.75	3,216.55	3,966.19	2,109.38	2,877.37	4,826.70	25,114.86	25,680.00	50,794.86	50,794.86
Indirect Costs											
Program Administration											
TEAM RCD 15% ADMINISTRATION FEE											7,619.23
TOTAL INVOICE TO WETA 240630											58,414.09


*Climate Corp contract of \$64,200 prorated over 10 months of work performed by fellow, beginning 3/1/24.

Snapshot of August newsletter, still adding content...

[View this email in your browser](#)

A Grower's Guide

Monthly update on the latest in irrigation efficiency, nutrient management, and soil health to benefit your operation.



What is WETA?

What is WETA?

Introducing a vital benefit for our local growers and farmers! **WETA** is a grant program, and it stands for **Water Efficiency Technical Assistance**. This grant is awarded by the California Department of Food and Agriculture (CDFA) to organizations such as Resource Conservation Districts (RCDs), universities, non-profits, and Native American Tribes. Recently, the Temecula-Elsinore-Anza-Murrieta Resource Conservation District (TEAM RCD) received a WETA award, empowering them to provide **irrigation water efficiency and nutrient management** technical assistance to growers like you. **TEAM RCD** has partnered with neighboring district **Mission RCD**, expanding the program's reach.


Crucial technical assistance via the **Mobile Irrigation Lab** and educational workshops is available now for operations located within both TEAM RCD and Mission RCD's district boundaries. Appointments and resources are available in English and Spanish. Not sure if you're in our district area? Check out this map: <https://carcd.org/page/interactive-rcd-map>


Sign-up for an irrigation evaluation!

Questions? Contact us today:
 (760) 728-1332
appointments@missionrcd.org

Sign-up for an irrigation evaluation!

A Grower's Guide produced by Mission RCD's irrigation specialists and program staff.





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Our mailing address is:
 138 S. Brandon Road
 Fallbrook, CA 92028

Project Goals for next month:

- Get comfortable with webinar hosting.
- Solidify plans for in-person and online workshop(s) in the third quarter.
- Work with Mary to approach Spanish language local radio to find out what it takes to put an advertisement for WETA services on the radio.
- Produce next edition of the e-newsletter.
- Update WETA website content.



Work Summary

Date	Time	Task	Hours	Rate	Total
08/02/2024	9:45 – 10:30	Call with Rachel Petitt regarding workshop with Elena Bischak.	0.75	\$45.00	\$33.75
08/06/2024	10:30 – 11:30	Set up next newsletter template, continue workshop planning: reply to Dr. Bischak, ask Mia to confirm her presentation for Small Winegrowers Association.	1.00	\$45.00	\$45.00
08/06/2024	14:00 – 15:45	Organizing workshop details, draft of flyer, trying to schedule Jameson to speak at Winegrowers meeting.	1.75	\$45.00	\$78.75
08/07/2024	14:45 – 16:30	Finish workshop flyer draft, send it to Rachel, reply to Tonia	1.75	\$45.00	\$78.75
08/20/2024	12:00 – 13:45	WETA meeting with Mary, Mia, Ani	1.75	\$45.00	\$78.75
08/20/2024	15:45 – 16:15	Notify Rachel about workshop RSVPs, reply to Mary, ask Mia about promotion emails for workshop.	0.50	\$45.00	\$22.50
08/29/2024	16:15 – 17:15	Program meeting w/Mary via phone.	1.00	\$45.00	\$45.00
Total			8.50		\$382.50

Project Progress for Objective 3:

- Invited Tonia (Small Winegrowers Association Admin) to share our resource newsletter with association members.
- Coordinated Jameson’s presentation at the Small Winegrowers Association business meeting on August 12th.
- Coordinated a WETA workshop with Rachel Petitt (Soil and Water Hub), arranged for Dr. Elena Bischak to deliver a presentation about organic matter amendment application at the San Diego Farm Bureau on August 28th.
- Drafted and revised the [flyer](#) for the workshop.
- Worked with Mia to produce the monthly newsletter, a workshop update email, and reminder emails for the workshop. Mia has taken charge of these types of communications, and I will help as needed.
- Met with Mia and Mary to discuss outreach/workshops for WETA moving forward. Mary will begin taking point on organizing educational workshops and assisting Mia with newsletter translation and other outreach materials.
- Oriented Mary to the main goals of the workshops/education component. Provided Mary a template and examples for her to complete monthly invoice narrative reports for Teri.



Water Efficiency Technical Assistance (WETA) Program
Grant Narrative Report: Irrigation and Nutrient Management Training
Work Period: 08/01/24 – 08/31/24
Completed by: Lisa Dibbell
Date Submitted: 09/03/24

- Mary and Mia did an amazing job working with Rachel and representing WETA programs/services at the August 28th workshop. Mia also did a great job recording and uploading the presentation: <https://www.youtube.com/watch?v=T5Bndopd0cc>

Project Goals for next month:

- Assist Mia as needed with editing/revising content, ideas for outreach, etc.
- Assist Mary with plans for in-person and online workshop(s) in the third quarter.
- Work with Mary to approach Spanish language local radio to find out what it takes to put an advertisement for WETA services on the radio.

Temecula Community Services Department

41000 Main Street
 Temecula, CA 92590
 951-694-6480
<http://TemeculaCa.gov/TCSD>

PERMIT #48557

Authorized On: 07/30/2024 03:20 PM

NOTE: Regional District Meeting

Location (CC) Civic Center 41000 Main Street Temecula, CA 92590	Permit Holder Inland Empire Resource Conservation District 25864 Business Center Drive Redlands, CA 92374 909-855-6473	Authorized Agent Rishann C. 951-694-6480 Classes@TemeculaCA.gov TemeculaCA.gov/TCSD
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RESERVATIONS

Location	Facility	Date	Time	Hours	Estimate
(CC) Civic Center	Conference Center	Wed, Oct 30th 2024	09:00 AM-03:00 PM	6.00	\$0.00
	Addons	Security Deposit			\$200.00
		Setup Fee			\$50.00
		Staff Fee			\$120.00
		Addons Total			\$370.00
TOTAL:					\$370.00

CHARGES

LOCATION	FACILITY	DESCRIPTION	TOTAL	PAID	BALANCE DUE
(CC) Civic Center	Conference Center	Oct 30, 2024 9:00 AM-3:00 PM	\$0.00	\$0.00	\$0.00
(CC) Civic Center	Conference Center	Security Deposit	\$200.00	\$200.00	\$0.00
(CC) Civic Center	Conference Center	Setup Fee	\$50.00	\$50.00	\$0.00
(CC) Civic Center	Conference Center	Staff Fee	\$120.00	\$120.00	\$0.00
TOTAL:			\$370.00	\$370.00	\$0.00

PAYMENTS

RECEIPT #	DATE/TIME	DESCRIPTION	AMOUNT
76154490	08/08/2024 02:50 PM	Credit/Debit	\$370.00
TOTAL:			\$370.00

From: Gary Stephen stepprepared@gmail.com  
Subject: Helopad-La Cresta Dip Sites
Date: August 27, 2024 at 4:56 PM
To: teri.biancardi@teamrcd.org



Hi Teri,

Hope all is well with you.

Can you give me a call.

We are working to complete a plan for water dip sites on the La Cresta Plateau. We are in need of a non-profit to sponsor the project. We have identified potential funding partners.

Give me a call to discuss further.

Best regards,



From: Darcy Cook darcy@missionrcd.org 
Subject: Oceanside Resilient Ag Working Group Urban Farm Presentation Sept 19, 1-2pm
Date: September 5, 2024 at 1:24 PM
To: rcunningham@ci.oceanside.ca.us, Chandra Mercedes Richards cmrichards@ucanr.edu, bianca@plantspeoplecommunity.org, Connie Winterstein connie@sdfs.org, Jessica Waite jessica@theplorestaurant.com, Valerie J. Mellano vmellano@cpp.edu, neilt@pacbell.net, drumcozy@sbcglobal.net, Maria Yanez MYanez@oceansideca.org, ARMendoza@oceansideca.org, Kathleen Soto-Gomez ksotogomez@miracosta.edu, ejoyce@oceansideca.org, Esmeralda Gonzalez Jimenez EGonzalez@oceansideca.org, Darcy Cook darcy@missionrcd.org, consuelo@sdfs.org, rose@plantspeoplecommunity.org, dnygaard3@gmail.com, thomas.lacroix.e@gmail.com, doworkprojects@gmail.com, sunny.street.outreach Sunny.street.outreach@gmail.com, melvern@aol.com, Shannon Vitale SVitale@oceansideca.org
Cc: Ag Coordinator agcoordinator@missionrcd.org, Ani Vartanians aniv@missionrcd.org, serena@urbanruralstrategies.com, Joseph McIntyre joseph@10circles.com, Qi Zhou qi-zhou@carcd.org, beafoodshed@gmail.com, Rachel Petitt Rachel.Petitt@rcdsandiego.org, Neal, Stephanie Stephanie.Neal@sdcounty.ca.gov, Hamburger, Ariel Ariel.Hamburger@sdcounty.ca.gov, Haley Kawar hjkawar@ucsd.edu, Janis G Gonzales jggonzales@ucanr.edu, Elizabeth Vaughan evaughan@caff.org, teri.biancardi@teamrcd.org, Morales, Celine - NRCS, Escondido, CA celine.morales@usda.gov, mary@agriserviceinc.com

Good afternoon, All –

As part of the Oceanside Resilient Ag Working Group program, we will feature a few success stories on topics relevant to our efforts; I know you all have busy schedules but I hope you can find time to attend the presentations that fall into your specific sphere of interest.

Please see attached flyer for a presentation on **GrowGood**, on **Thursday August 19, at 1pm**, given by Meghan Steely Garvey, GrowGood’s Executive Director.

- The meeting is scheduled for an hour but the hosts and presenters will stay until 2:30pm to accommodate additional discussion.
- The **zoom info is copied below** my signature line for ease of access.

WHY GROWGOOD IS OF INTEREST TO OUR WORKING GROUP

Their Mission:

A non-profit urban farm with a mission to create urban agricultural programs that empower people and transform communities.

Strategies for our Working Group to consider:

- supplies a variety of nutritious, fresh produce to the Shelter's kitchen
- healthy soils with improved soil biology and organic practices that with the plants support increased carbon sequestration
- job training and meaningful resume-building employment opportunities for homeless and other vulnerable populations with the greatest barriers to employment
- a therapeutic green space for spiritual and emotional healing for up to 350 homeless men and women, many of them veterans.

Best,
Darcy

Darcy Cook
Program Manager
138 South Brandon Road
Fallbrook, CA 92028
Phone: 760-728-1332
Cell: 760-994-8246





Join Zoom Meeting

[https://us06web.zoom.us/j/85381098429?
pwd=xm4YL9aAe1JTx7whkFwdbaJfU5Jg4j.1](https://us06web.zoom.us/j/85381098429?pwd=xm4YL9aAe1JTx7whkFwdbaJfU5Jg4j.1)

Meeting ID: 853 8109 8429

Passcode: 163367

One tap mobile

+16694449171,,85381098429#,,,,*163367# US

+12532158782,,85381098429#,,,,*163367# US (Tacoma)

Dial by your location

- +1 669 444 9171 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 720 707 2699 US (Denver)
- +1 301 715 8592 US (Washington DC)

GrowGood Oceanside WG Flyer
9.24.pdf

