

# AGENDA

# **AGENDA**

**Temecula-Elsinore-Anza-Murrieta**

**Resource Conservation District**

**Special Board Meeting**

**Thursday, January 18, 2018 – 4:00 p.m.**

**Truax Building**

**41923 Second Street, Fourth Floor**

**Temecula, CA 92590**

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## **ADDING URGENCY ITEMS TO THE AGENDA:**

*Items may be added to the Agenda in accordance with section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District after the agenda was posted.*

## **I. PRELIMINARY FUNCTIONS**

**Call to Order – Pledge of Allegiance**

**Roll Call/Establish a Quorum**

**Approval of Agenda**

### **Public Comment**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the Temecula-Elsinore-Anza-Murrieta Resource Conservation District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. If you wish to speak during public comment, please fill out a "Speaker Request Form" and give it to the Board Secretary. When the Board President calls your name, please immediately begin by giving your name and address for the record. Each speaker will be given three (3) minutes to address the Board.*

## **II. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. All items appearing on the Consent Calendar may be disposed*

*of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, staff member, or interested person requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

1. Consider approval of Minutes of the Board of Directors Scheduled Meeting of November 9, 2017
2. Consider approval for current and past Months Financials: Financials and Management Reports for November – December 2017.
3. Quarterly Report for Riverside County Controller- Jerry Grau (already submitted and acknowledged)
4. Consider approval for current bills and reimbursements
  - a) Bills Paid:
    1. American Express-\$54.88 - Speech to Text transcripts for November and December 2017
    2. Staples - \$17.38 – November 2017
    3. PO Box team RCD Yearly Fee \$86.00 – December 2017
  - b) Bills to be paid or reimbursements:
    1. Glennie's Office Products Inc. - \$34.37 – Check #1224
    2. California Special Districts Association – CSDA 2018 Membership Renewal \$167.00 – Check #1225
    3. Mission RCD- \$1085.00 - Crop SWAP PRE Handle IT , SP Carancho – CropSWAP POST Schafer – Check #1222
    4. Mission RCD- \$495.00 - AIEP Evaluations POST Caballero – Check #1223
    5. Landmark Business Enterprises-\$215.50 Yearly Accounting Quickbooks-Check #1226
    6. Mission RCD-\$830.00 Crop Swap – Pre Audits Ciling/Stage Ranch-Check #1227
  - c) Accounts Receivable- RCWD- Crop Swap/Water Audits
    1. Schafer Post Audit-\$850.00- 11/21/17
    2. Carancho- Pre Audit -\$950.00-11-1/17
    3. Handle It-\$850.00-Pre Audit-11/1/17
    4. Caballero-\$1200.00 – Post Audit-11/20/17

**Approve all Correspondence and General information listed below as received on Consent Calendar**

**III. CORRESPONDENCE**

1. Resignation of Carol Lee Brady of TEAM RCD

**IV. GENERAL INFORMATION –CORRESPONDENCE GENERAL**

1. City of Lake Elsinore – 10/30/17 – Canyon Estates Drive/Canyon View Drive Intersection Improvement Project
2. City of Lake Elsinore – Lakeview Manor
3. 11/15/17 – Ambient Communities, Notice of Public Hearing
4. 12/12/17 – Ambient Communities -Notice of Public Hearing
5. Water Environment and Reuse Foundation – Agricultural Water Reuse Workshop held on Jan 18, 2018
6. 11/14/17 Team RCD – Last Chance to register: Box Virtual Summit



7. 11/15/17 - 2017 Holiday Community Clean up
8. 11/16/17 – Sandia Creek Drive closure at district Boundary for Maintenance
9. 11/21/17 – County Of Riverside Treasurer Tax Collector
10. 11/22/17 – Union Bank – Important information about your account
11. 11/30/17 – First District 2017 Holiday Events
12. Jeffries Journal – December 2017 Revenues
13. CSDA e-News – New Laws of 2018: Part II-11/14/17; Part III-11/21/17; Part IV-11/28/17; Part V-12/05/17; Part VI- 12/12/17, 12/15/17; 12/19/17
14. NACD eResource- 11/10/17; 12/5/17, 12/07/17, 12/8/17; 12/12/17; 12/15/17; 12/19/17; 12/22/17; 12/26/17; 12/29/17
15. CARCD- UPDATES: 10/24/17;11/03/17, 11/06/17, 11/14/17, 11/15/17, 11/22/17, 11/27/17, 12/05/17; 12/07/17, 12/08/17, 12/11/17, 12/13/17, 12/13/17; FUNDNG OPPORTUNITIES- 11/20/17, 11/29/17, 12/06/17, 12/07/17,12/15/17; CONSERVATION NEWS: 10/24/17, 12/01/17, 12/01/17, 12/12/17, 12/12/17; 12/19/17; 12/21/17; 12/22/17
16. River Rally/River Network- 12/07/17, 12/08/17, 12/20/17: 12/29/17
17. San Diego Regional Quality Water Board-12/11/17
18. Golden Oak Borer Information-12/11/17, 12/12/17
19. SDRMA- 11/06/17,12/13/17, 12/14/17 11/21/17,11/22/17
20. LAFCO-Dissolution of County Service Area 60-12/13/17
21. CDFW-Burrowing Owl Information-12/15/17
22. Registrar of Voters-local Voting accessibility advisory committee Meeting -12/20/17
23. Riverside County Watershed Protection-Monthly newsletter-12/15/17
24. Agritourism Professional Development Workshop-UC Davis-12/15/17
25. SDMMP Monthly Meeting Agenda – 12/13/17
26. Environmental Filing Feed-Altair Specific Plan-12/13/17
27. Western Riverside County MSHCP Agenda-12/14/17

#### **V. ACTION ITEMS/ DISCUSSION CALENDAR**

1. Oath of Office-Stacy Kuhns Director
2. Discussion and potential approval to submit draft letter to FVS Partners regarding deadlines for signature for the implementation of Funding Agreement between FVS Partners, LLC and TEAM RCD for Conservation Easement Management at the Benton Channel regarding the French Valley south Tentative Tract 30837 Project and to allow the President to sign with minor changes-Rose Corona
3. Discussion and potential approval to provide Michael Newcomb with credentials to perform updates and create more advanced and creative presentation of website-Rose Corona
4. Discussion and potential approval to disseminate responsibilities between Board members for active projects until new office manager/temporary consistent help is obtained.
  - a. Water Audits and Crop Swap Programs
  - b. Boot Strap Grant
  - c. Website updates and information
  - d. Scanning, cataloguing and destruction of records
5. Discussion and review of preliminary draft for the Long Term Strategic Plan for TEAM RCD-Michael Newcomb/Rick Neugebauer
6. Discussion and potential approval of collaboration with IERCD, SAWA and TEAM RCD to obtain grant monies for watershed projects
7. Discussion and potential approval for President to sign checks for accounts payable in the event of a lack of a quorum or due to a cancellation of a meeting which prevents a vote to approve the normal course of business billings being paid by due dates. This is to include the following stipulations:

a) That any bills that will be considered delinquent will be reviewed first by the Vice-President and/or the Secretary Treasurer.

b) That a single signature is sufficient pay any and all bills that are not over \$1,000 as per present district policy.

c) As per policy, any invoice over \$1,000.00 shall have two signatures.

**VI. OLD BUSINESS**

1. Discussion and potential approval of amendment of MOU with Regional Conservation Authority and TEAM RCD to eliminate Adeline Farms from the original agreement-Rose Corona
2. Discussion and update on Crop Swap and Water Audits
3. Discussion and update on Boot Strap Grant
4. Update on Compilation for 2016-2017 to include letter and information for the Districts Financial Transactions Report-Rose Corona
5. Discussion and update on Biological Reporting and monitoring-SAWA-Rick Neugebauer

**VII. NEW BUSINESS**

1. Discussion and reminder for Form 700's, Ethics Training and Sexual Harassment Training

**VIII. ORAL/WRITTEN REPORTS**

- |                               |                                 |
|-------------------------------|---------------------------------|
| 1. NRCS                       | Robert Hewitt                   |
| 2. TEAMRCD Director Reports   | Open                            |
| Rose Corona                   |                                 |
| Dave Kuhlman                  |                                 |
| Judy Gugliemana               |                                 |
| Michael Newcomb               |                                 |
| Stacy Kuhns                   |                                 |
| 3. Associate Director Reports | Open                            |
| Rick Neugebauer               |                                 |
| Randy Feeney                  |                                 |
| 4. SAWA/Fire Safe Reports     | Rick Neugebauer, Representative |
| 5. District Counsel           | Gregory P. Priamos/Tawny Lieu   |

**IX. FUTURE AGENDA ITEMS**

**X. ADJOURNMENT**

**ADA COMPLIANCE STATEMENT:**

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by §202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the District at least 48 hours before the meeting, if possible.*

**Next Meeting: February 8, 2018 at 4:00 PM Regular Meeting**

# CONSENT CALENDAR

# **CONSENT CALENDAR**

**Minutes Signed from Last  
Meeting**



**Minutes**

**MINUTES**

**TEAMRCD**

**Temecula-Elsinore-Anza-Murrieta Resource Conservation District**

**Regular Board Meeting**

**Thursday, November 9, 2017 4:15 PM**

**Truax Building**

**41923 Second Street, Fourth Floor**

**Temecula, CA 92590**

**I. PRELIMINARY FUNCTIONS**

**Call to Order, 4:00 p.m., meeting recorded by Rose Corona**

**Flag Salute**

**Roll Call/Establish a Quorum**

**Directors Present:** Rose Corona (President); Carol Lee Brady, Judy Guglielmana. Dave Kuhlman-Absent

**Directors Absent:** Michael Newcomb-Absent

**Associate Directors:** Rick Neugebauer, Randy Feeney

**District Counsel Absent:** Tawny Lieu, Greg Priamos

**Office Manage Present:**

**Natural Resources Conservation District (NRCS) Absent:** Bob Hewitt

**Guest Speakers:** Non present

**Public Guests:** Myra Garcia, Angel Garcia, Dave McElroy

**Approval of Agenda**

President Corona called for a motion to approve the agenda; Director Guglielmana moved and director Carol Lee Brady seconded. Call for vote. **Motion passed 3-0.**

## **PUBLIC COMMENT**

Dave McElroy submitted Speaker Request Form in order to comment on a professional facilitator to help develop a plan for the future. The facilitator's name is Bill Long. Mr. Long encouraged every board member and associate to be as active as possible in the development of the plan.

## **II. CONSENT CALENDAR, III. CORRESPONDENCE & IV. GENERAL INFORMATION**

President Corona asked for public comments; there were none. She then called for a motion to approve the Consent Calendar, all Correspondence and General Information.

Director Brady so moved; Director Guglielmana seconded. Call for vote. **Motion passed 3-0.**

## **VI. ACTION ITEMS/ DISCUSSION CALENDAR**

**Item 1:** President Corona requested we move on to action items. Discussion in potential approval of the funding agreement between FVS partners, and Team RCD for conservation and easement management at the Benton Channel regarding the French Valley south tentative track 30837 project. Letter that was sent to Mr. Osmundson of Helix Environment Planning, Jason Keller of Mission Pacific, and FVS Partner listing all items counsel needed to agree on. Items were passed at the last meeting. Items needing to be approved are now in the hands of FVS partners and Mission Pacific.

President Corona had a conversation with Karl Osmundson asking the date of when they can get us the \$90,000 out to March 1<sup>st</sup>. The request was made because everyone agreed no work would be going on in the Benton Channel until after April 1<sup>st</sup>.

President Corona stated it is now incumbent upon them to get this signed, and executed. If any further extensions are requested, we will need approval from CDFW and from the Army Corp. Neugebauer commented we will not be doing any work until nesting season anyway. President Corona agreed and commented no physical work can be done in the Channel before that time.

**Item 2:** Discussion of duties the Office Manager will be handling for ongoing projects. Dave McElroy has handed in his resignation for his position as office manager. President Corona commented the procedures regarding water audits will proceed the same way and then forwarded to Lance at Mission to handle the appointments. Catherine the book keeper will continue to do the billing and grant obligations. She will have help from Inland empire Resource Conservation district on the grant work.

President Corona mentioned she will be seeking a temporary administrative assistant to help for now, but will need to fill the job eventually. Mandy and Jen will assist in coming up with a job description.

**Item 3:** Discussion and potential approval to move January meeting to special meeting date of January 18, 2018 due to the President Corona being out of town during the regular meeting time. President Corona made a motion to move our regular meeting to a special meeting on the 18<sup>th</sup> of January.. President Corona made a motion to follow protocol for the January meeting well in advance. President Corona moved to change the December meeting because she needs to give Bernie's office enough warning of the change in case there is a conflict.

Director Guglielmana seconds the motion. Call for a vote. **Motion passed 3-0.**

## **VII. OLD BUSINESS**

**Item 1:** Discussion and update on MOU with the RCA, Regional Conservation Authority and Team RCA. President Corona asked to clarify if Jonathan Ingram is the Vice Chair of RCA. Rick Neugebauer confirms. President Corona confirms she has signed the MOU that had gone through the board. Melissa and the general council has also signed it. The only one who has not is Charles Landry who is the Executive Director of RCA.

President Corona said she called Ward Simmons who is the General Counsel for RCA. Basically, this is stating RCA is looking to be equal and indemnified. Simmons stated that because he has already signed it, it gives us the ability to work with them. He has already signed this on the vote of the board and is already a done deal until Charles Landry signs. It is a five-year MOU. It would be signed to be removing Adeline Farms from this. If we decide later that we want to add Adeline into their MSHCP we can. Start date is 2010 and the end date is 2079.

**Item 2:** Discussion and update on crop swap and water audits.

President Corona states there is not much to report on.

**Item 3:** Update on Compilation 2016-2017 to include letter and information for the Districts Financial Transactions Report.

President Corona states she received a standard letter from Betty Yee regarding transaction reports. It comes with the compilation or the audit. Catherine needs to get a few items to them, but other than that, it looks good. Hopefully a draft will be submitted next week. President Corona makes a motion that if there are

nothing but minor changes that the President be allowed to sign the compilation to get it sent off to the various agencies that require it. Brady seconds the motion.

**Motion passed 3-0.**

**Item 4:** Discussion and update on Biological Reporting and Monitoring. Rick Neugebauer states the reports are being created

**Item 5:** Discussion of Monitoring and Maintenance Agreement with DR Horton from 2010.

The scope of services were to be an annual inspection and removal of trash and man-made debris from the project of conservation easement area, quarterly inspection of the signage and notification features denoting the conservation easement area and provide notification as necessary to the developer as designated in the event the signage and notification features need to be repaired or replaced. Quarterly inspections of the exclusionary fencing that separates the development areas from the conservation easement area and provides notification as necessary to the developer in the event the fencing needs to be repaired or replaced.

Restoration needs to be accomplished under the guidelines of a qualified biological monitor, pursuant to a plan submitted to and approved by the Army corps of Engineers and US Fish and Wildlife Services for the requirements of the conservation easement. Then preparation of an annual report to the regional conservation authority.

The developer was to make quarterly payments starting in 2013. Endowment in three increments over three years. According to Laurie Correa at RCA they have been doing the maintenance but they were not receiving any compensation for it. Nobody knew what was going on so it was sent to the District Counsel. No answer back at this time. RCA has been cleaning it up and DR Horton has paid nothing but there is no report that has been done to CDFW. This will have to wait to be discussed until we have heard from the District Counsel.

President Corona states she is waiting for counsel to give her direction on Meadowview Restoration and the potential to invite Riverside-Corona to assist in review of plans for Meadowview Homeowners Association planting and restoration. This is outside the scope of our usual activities and it would be helpful to consult the experts at RCRCD and hopefully they will review our plans and give us advise on our planned power and where to source those plants as well as irrigation techniques. Also, the understanding is TRCB an invite them to help us with our project.

Neugebauer states he spoke with the president of the HOA over at Meadowview today before the meeting and she asked if RCRCD could come in and do the work. President Corona states no MOU with them so we can't. SAWA has the

crews to do the repair work that needs to be done. Flood control is going to go in and they are going to do the remedial work on grading. They will survey as well. SAWA will participate.

## **VII. NEW BUSINESS**

**Item 1:** Discussion and update of potential violations and the role of Team RCD in expediting and collaborating with agencies to expedite information. Email received from Jeff Bradt regarding a violation up in Murrieta and a piece of a parcel. Regarding Wendell Bugtai who is a systems coordinator for Juan Perez. Juan Perez is director TLMA and assistant CEO for the county. The CEO is George. Erica Ryan from the Regional Quality Water Board is in touch with him. Apparently the person who is in violation pushed 5,000 cubic yards of dirt into a Blue Line stream.

Another is the complaint on the piece of Monte de Oro and De Portola road, which is a future winery and hotel. Ben Drake who is an A contractor has been contacted. His concern is not that it touched the Blue Line creek; he is concerned about the habitat.

President Corona states we need to address projects that come at the request of the public or agencies.

**Item 2:** Discussion and potential approval to cancel the December Board Meeting.

President Corona made to move December Board meeting be cancelled and we go dark. Brady seconded the motion.

**Motion passed 3-0.**

**Item3: Discussion** and reminder for form 700's, ethics Training and sexual Harassment Training.

New forms come out in January 2018. Training will be done online.

**Item 4:** Acceptance of resignation, Carol Lee Brady from the District Board

President Corona moves to accept the resignation.

Director Brady seconds.

**Motion passed 3-0.**



### **VIII. ORAL/WRITTEN REPORTS**

**No reports**

### **IX. FUTURE AGENDA ITEMS**

**None.**

### **X. ADJOURNMENT**

**President Corona moved to adjourn, and Director Brady seconded. Call for vote.  
Motion passed 3-0.**

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**Carol Lee Brady -Secretary/Treasurer Date**

# **CONSENT CALENDAR**

## **Financials**

# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

For the period ended November 30, 2017

Prepared by

**Landmark Business Enterprises LLC**

Prepared on

**December 12, 2017**

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# Profit and Loss

July - November, 2017

	Total
<b>INCOME</b>	
Admin Fees	
Pond Turtle	1,577.89
<b>Total Admin Fees</b>	<b>1,577.89</b>
Computer Data and Equipment	-48.92
CropSwap Income	15,650.00
Interest Income	12.34
Investments	
Interest-Savings, Short-term CD	984.46
<b>Total Investments</b>	<b>984.46</b>
Stipend Allowance	9,506.25
Water Audits Income	8,000.00
Western Pond Turtle Survey	15,778.94
<b>Total Income</b>	<b>51,460.96</b>
<b>GROSS PROFIT</b>	<b>51,460.96</b>
<b>EXPENSES</b>	
Contract Services	
Accounting Fees	
Compilation Filing	1,500.00
<b>Total Accounting Fees</b>	<b>1,500.00</b>
CropSwap Management	
Post Audit	3,000.00
Pre Audit	3,015.00
<b>Total CropSwap Management</b>	<b>6,015.00</b>
Water Audit Management	
Pre Audit	3,175.00
<b>Total Water Audit Management</b>	<b>3,175.00</b>
Western Pond Turtle Survey MOU	15,778.94
<b>Total Contract Services</b>	<b>26,468.94</b>
General and Administration	
Administrative Consulting	4,708.81
Membership Dues	321.56
<b>Total General and Administration</b>	<b>5,030.37</b>
Office Supplies	158.65
Operations	
Postage, Mailing Service	92.90
Printing and Copying	47.85
Transcription	294.06
<b>Total Operations</b>	<b>434.81</b>
Other Types of Expenses	
Memberships and Dues	-3.02
<b>Total Other Types of Expenses</b>	<b>-3.02</b>



	Total
Website Expenses	900.00
<b>Total Expenses</b>	<b>32,989.75</b>
NET OPERATING INCOME	18,471.21
NET INCOME	\$18,471.21

# Balance Sheet

As of November 30, 2017

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Checking/Savings	
General Fund xx2226	76,087.30
Mitigation Account xx0102	98,153.29
Union Banc Investment xx8488	201,717.08
Union Bank xx72042	14,661.32
<b>Total Checking/Savings</b>	<b>390,618.99</b>
<b>Total Bank Accounts</b>	<b>390,618.99</b>
<b>Accounts Receivable</b>	
Accounts Receivable (A/R)	18,176.00
<b>Total Accounts Receivable</b>	<b>18,176.00</b>
<b>Total Current Assets</b>	<b>408,794.99</b>
<b>Fixed Assets</b>	
Clinton Keith Land	475,000.00
<b>Total Fixed Assets</b>	<b>475,000.00</b>
<b>Other Assets</b>	
adjust gain loss brokerage statement	3,903.36
<b>Total Other Assets</b>	<b>3,903.36</b>
<b>TOTAL ASSETS</b>	<b>\$887,698.35</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
AMEX 41005	84.66
<b>Total Credit Cards</b>	<b>84.66</b>
<b>Other Current Liabilities</b>	
Funds in Brokerage (CD) Account	
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>200,000.00</b>
<b>Total Other Current Liabilities</b>	<b>200,000.00</b>
<b>Total Current Liabilities</b>	<b>200,084.66</b>
<b>Total Liabilities</b>	<b>200,084.66</b>
<b>Equity</b>	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23
Net Income	18,471.21
<b>Total Equity</b>	<b>687,613.69</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$887,698.35</b>

# Statement of Cash Flows

July - November, 2017

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	18,471.21
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-5,250.00
AMEX 41005	85.63
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-5,164.37</b>
<b>Net cash provided by operating activities</b>	<b>13,306.84</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>13,306.84</b>
Cash at beginning of period	377,312.15
<b>CASH AT END OF PERIOD</b>	<b>\$390,618.99</b>

## A/R Aging Detail

As of November 30, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>1 - 30 days past due</b>						
10/11/2017	Invoice	101117-2120-2139	RCWD - Water Audit/CropSwap	11/10/2017	850.00	850.00
10/11/2017	Invoice	101117-2120-2138	RCWD - Water Audit/CropSwap	11/10/2017	1,200.00	1,200.00
<b>Total for 1 - 30 days past due</b>					<b>\$2,050.00</b>	<b>\$2,050.00</b>
<b>Current</b>						
11/07/2017	Invoice	110717-2120-2142	RCWD - Water Audit/CropSwap	12/07/2017	850.00	850.00
11/07/2017	Invoice	110717-2120-2144	RCWD - Water Audit/CropSwap	12/07/2017	850.00	850.00
11/07/2017	Invoice	110717-2120-2145	RCWD - Water Audit/CropSwap	12/07/2017	850.00	850.00
11/07/2017	Invoice	110717-2120-2146	RCWD - Water Audit/CropSwap	12/07/2017	850.00	850.00
11/07/2017	Invoice	110717-2120-2141	RCWD - Water Audit/CropSwap	12/07/2017	950.00	950.00
11/07/2017	Invoice	110717-2120-2143	RCWD - Water Audit/CropSwap	12/07/2017	1,500.00	1,500.00
<b>Total for Current</b>					<b>\$5,850.00</b>	<b>\$5,850.00</b>

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>TOTAL</b>					<b>\$18,176.00</b>	<b>\$18,176.00</b>



## A/P Aging Detail

As of November 30, 2017

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This report contains no data for your specified date range.

# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended November 30, 2017

Prepared by

**Landmark Business Enterprises LLC**

Prepared on

**December 12, 2017**

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# Profit and Loss

November 2017

	Total
<b>INCOME</b>	
CropSwap Income	3,300.00
Interest Income	2.42
Stipend Allowance	1,901.25
Water Audits Income	2,550.00
<b>Total Income</b>	<b>7,753.67</b>
<b>GROSS PROFIT</b>	<b>7,753.67</b>
<b>EXPENSES</b>	
Contract Services	
CropSwap Management	
Post Audit	1,325.00
<b>Total CropSwap Management</b>	<b>1,325.00</b>
Water Audit Management	
Pre Audit	1,005.00
<b>Total Water Audit Management</b>	<b>1,005.00</b>
<b>Total Contract Services</b>	<b>2,330.00</b>
General and Administration	
Administrative Consulting	348.00
<b>Total General and Administration</b>	<b>348.00</b>
Office Supplies	17.38
Operations	
Postage, Mailing Service	86.00
Transcription	37.50
<b>Total Operations</b>	<b>123.50</b>
Other Types of Expenses	
Memberships and Dues	-1.34
<b>Total Other Types of Expenses</b>	<b>-1.34</b>
<b>Total Expenses</b>	<b>2,817.54</b>
<b>NET OPERATING INCOME</b>	<b>4,936.13</b>
<b>NET INCOME</b>	<b>\$4,936.13</b>

# Balance Sheet

As of November 30, 2017

		Total
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Bank Accounts</b>		
Checking/Savings		
General Fund xx2226		76,087.30
Mitigation Account xx0102		98,153.29
Union Banc Investment xx8488		201,717.08
Union Bank xx72042		14,661.32
<b>Total Checking/Savings</b>		<b>390,618.99</b>
<b>Total Bank Accounts</b>		<b>390,618.99</b>
<b>Accounts Receivable</b>		
Accounts Receivable (A/R)		18,176.00
<b>Total Accounts Receivable</b>		<b>18,176.00</b>
<b>Total Current Assets</b>		<b>408,794.99</b>
<b>Fixed Assets</b>		
Clinton Keith Land		475,000.00
<b>Total Fixed Assets</b>		<b>475,000.00</b>
<b>Other Assets</b>		
adjust gain loss brokerage statement		3,903.36
<b>Total Other Assets</b>		<b>3,903.36</b>
<b>TOTAL ASSETS</b>		<b>\$887,698.35</b>
<b>LIABILITIES AND EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Credit Cards</b>		
AMEX 41005		84.66
<b>Total Credit Cards</b>		<b>84.66</b>
<b>Other Current Liabilities</b>		
Funds in Brokerage (CD) Account		
Lennar Homes - Greer Ranch		125,000.00
Shea Homes - Adelaine Farms		75,000.00
<b>Total Funds in Brokerage (CD) Account</b>		<b>200,000.00</b>
<b>Total Other Current Liabilities</b>		<b>200,000.00</b>
<b>Total Current Liabilities</b>		<b>200,084.66</b>
<b>Total Liabilities</b>		<b>200,084.66</b>
<b>Equity</b>		
Opening Balance Equity		381,305.25
Retained Earnings		287,837.23
Net Income		18,471.21
<b>Total Equity</b>		<b>687,613.69</b>
<b>TOTAL LIABILITIES AND EQUITY</b>		<b>\$887,698.35</b>



# Statement of Cash Flows

November 2017

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	4,936.13
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-5,850.00
Accounts Payable	-830.00
AMEX 41005	84.66
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-6,595.34</b>
<b>Net cash provided by operating activities</b>	<b>-1,659.21</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>-1,659.21</b>
Cash at beginning of period	392,278.20
<b>CASH AT END OF PERIOD</b>	<b>\$390,618.99</b>

## A/R Aging Detail

As of November 30, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>1 - 30 days past due</b>						
10/11/2017	Invoice	101117-2120-2139	RCWD - Water Audit/CropSwap	11/10/2017	850.00	850.00
10/11/2017	Invoice	101117-2120-2138	RCWD - Water Audit/CropSwap	11/10/2017	1,200.00	1,200.00
<b>Total for 1 - 30 days past due</b>					<b>\$2,050.00</b>	<b>\$2,050.00</b>
<b>Current</b>						
11/07/2017	Invoice	110717-2120-2142	RCWD - Water Audit/CropSwap	12/07/2017	850.00	850.00
11/07/2017	Invoice	110717-2120-2144	RCWD - Water Audit/CropSwap	12/07/2017	850.00	850.00
11/07/2017	Invoice	110717-2120-2145	RCWD - Water Audit/CropSwap	12/07/2017	850.00	850.00
11/07/2017	Invoice	110717-2120-2146	RCWD - Water Audit/CropSwap	12/07/2017	850.00	850.00
11/07/2017	Invoice	110717-2120-2141	RCWD - Water Audit/CropSwap	12/07/2017	950.00	950.00
11/07/2017	Invoice	110717-2120-2143	RCWD - Water Audit/CropSwap	12/07/2017	1,500.00	1,500.00
<b>Total for Current</b>					<b>\$5,850.00</b>	<b>\$5,850.00</b>

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
TOTAL					\$18,176.00	\$18,176.00

## A/P Aging Detail

As of November 30, 2017

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This report contains no data for your specified date range.

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

General Fund xx2226, Period Ending 11/30/2017

## RECONCILIATION REPORT

Reconciled on: 12/12/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

<b>Summary</b>	<b>USD</b>
Statement beginning balance.....	77,748.93
Checks and payments cleared (6).....	-3,562.88
Deposits and other credits cleared (1).....	1,901.25
Statement ending balance.....	<u>76,087.30</u>
Register balance as of 11/30/2017.....	76,087.30

**Details**

## Checks and payments cleared (6)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/10/2017	Bill Payment		Dave McElroy	-348.00
11/13/2017	Bill Payment		Mission Resource Conserv...	-495.00
11/13/2017	Bill Payment		Mission Resource Conserv...	-1,005.00
11/13/2017	Bill Payment		Mission Resource Conserv...	-335.00
11/13/2017	Bill Payment		Mission Resource Conserv...	-1,325.00
11/29/2017	Transfer			-54.88
<b>Total</b>				<b>-3,562.88</b>

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/15/2017	Sales Receipt	111517-2120-2147	SAWA - Stipend	1,901.25
<b>Total</b>				<b>1,901.25</b>

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Mitigation Account xx0102, Period Ending 11/30/2017

## RECONCILIATION REPORT

Reconciled on: 12/12/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	98,150.87
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	2.42
Statement ending balance.....	<u>98,153.29</u>
Register balance as of 11/30/2017.....	98,153.29

## Details

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/30/2017	Deposit		Wells Fargo Bank-Interest I...	2.42
Total				2.42

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Bank xx72042, Period Ending 11/30/2017

## RECONCILIATION REPORT

Reconciled on: 12/12/2017

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	14,661.32
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>14,661.32</u>
Register balance as of 11/30/2017.....	14,661.32
Cleared transactions after 11/30/2017.....	0.00
Uncleared transactions after 11/30/2017.....	621.70
Register balance as of 12/12/2017.....	<u>15,283.02</u>

## Additional Information

Uncleared deposits and other credits after 11/30/2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/11/2017	Deposit			621.70
Total				621.70

Wells Fargo Bank  
Transaction Receipt

Store #0075420 11

Deposit

Account Number

XXXXXX2226

CHK 00114

Number of Checks

1

Check Listing

\$1,901.25

Total Checks Amount

\$1,901.25

Total Deposit

\$1,901.25

Deposit Availability

\$400.00 of your deposit is  
included in your available balance.

\$1,501.25 will be available on  
Thursday, 11/23/17

*Deposit*

Transaction # 008 0012

01:28PM 11/22/17

Deposit Credit Date: 11/22/17

Thank you for your business.

Enjoy the convenience of  
scheduling appointments online at  
[wellsfargo.com/appointments](http://wellsfargo.com/appointments)

Thank you, STEPHANY



# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended December 31, 2017

Prepared by

**Landmark Business Enterprises LLC**

Prepared on

**January 2, 2018**

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# Profit and Loss

July - December, 2017

	Total
<b>INCOME</b>	
Admin Fees	
Pond Turtle	1,577.89
<b>Total Admin Fees</b>	<b>1,577.89</b>
Computer Data and Equipment	-48.92
CropSwap Income	18,300.00
Grant Revenue	2,764.14
Interest Income	14.84
Investments	
Interest-Savings, Short-term CD	1,606.16
<b>Total Investments</b>	<b>1,606.16</b>
Stipend Allowance	9,506.25
Water Audits Income	9,200.00
Western Pond Turtle Survey	15,778.94
<b>Total Income</b>	<b>58,699.30</b>
<b>GROSS PROFIT</b>	<b>58,699.30</b>
<b>EXPENSES</b>	
Contract Services	
Accounting Fees	
Compilation Filing	1,500.00
<b>Total Accounting Fees</b>	<b>1,500.00</b>
CropSwap Management	
Post Audit	3,335.00
Pre Audit	3,765.00
<b>Total CropSwap Management</b>	<b>7,100.00</b>
Water Audit Management	
Post Audit	495.00
Pre Audit	3,175.00
<b>Total Water Audit Management</b>	<b>3,670.00</b>
Western Pond Turtle Survey MOU	15,778.94
<b>Total Contract Services</b>	<b>28,048.94</b>
General and Administration	
Administrative Consulting	4,708.81
Membership Dues	488.56
<b>Total General and Administration</b>	<b>5,197.37</b>
Office Supplies	158.65
Operations	
Postage, Mailing Service	92.90
Printing and Copying	47.85
Transcription	294.06
<b>Total Operations</b>	<b>434.81</b>
Other Types of Expenses	

	Total
Memberships and Dues	-4.27
<b>Total Other Types of Expenses</b>	<b>-4.27</b>
Travel and Meetings	60.73
Website Expenses	900.00
<b>Total Expenses</b>	<b>34,796.23</b>
NET OPERATING INCOME	23,903.07
NET INCOME	\$23,903.07

# Balance Sheet

As of December 31, 2017

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Checking/Savings	
General Fund xx2226	83,659.05
Mitigation Account xx0102	98,155.79
Union Banc Investment xx8488	200,533.44
Union Bank xx72042	15,283.02
<b>Total Checking/Savings</b>	<b>397,631.30</b>
<b>Total Bank Accounts</b>	<b>397,631.30</b>
<b>Accounts Receivable</b>	
Accounts Receivable (A/R)	15,326.00
<b>Total Accounts Receivable</b>	<b>15,326.00</b>
<b>Total Current Assets</b>	<b>412,957.30</b>
<b>Fixed Assets</b>	
Clinton Keith Land	475,000.00
<b>Total Fixed Assets</b>	<b>475,000.00</b>
<b>Other Assets</b>	
adjust gain loss brokerage statement	3,903.36
<b>Total Other Assets</b>	<b>3,903.36</b>
<b>TOTAL ASSETS</b>	<b>\$891,860.66</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
AMEX 41005	-1.25
<b>Total Credit Cards</b>	<b>-1.25</b>
<b>Other Current Liabilities</b>	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>198,816.36</b>
<b>Total Other Current Liabilities</b>	<b>198,816.36</b>
<b>Total Current Liabilities</b>	<b>198,815.11</b>
<b>Total Liabilities</b>	<b>198,815.11</b>
<b>Equity</b>	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23
Net Income	23,903.07
<b>Total Equity</b>	<b>693,045.55</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$891,860.66</b>

# Statement of Cash Flows

July - December, 2017

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	23,903.07
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-2,400.00
AMEX 41005	-0.28
Funds in Brokerage (CD) Account	-1,183.64
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-3,583.92</b>
<b>Net cash provided by operating activities</b>	<b>20,319.15</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>20,319.15</b>
Cash at beginning of period	377,312.15
<b>CASH AT END OF PERIOD</b>	<b>\$397,631.30</b>

## A/R Aging Detail

As of December 31, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>31 - 60 days past due</b>						
10/11/2017	Invoice	101117-2120-2138	RCWD - Water Audit/CropSwap	11/10/2017	1,200.00	1,200.00
<b>Total for 31 - 60 days past due</b>					<b>\$1,200.00</b>	<b>\$1,200.00</b>
<b>Current</b>						
12/12/2017	Invoice	121217-2120-2149	RCWD - Water Audit/CropSwap	01/11/2018	850.00	850.00
12/12/2017	Invoice	121217-2120-2151	RCWD - Water Audit/CropSwap	01/11/2018	850.00	850.00
12/12/2017	Invoice	121217-2120-2150	RCWD - Water Audit/CropSwap	01/11/2018	950.00	950.00
12/12/2017	Invoice	121217-2120-2148	RCWD - Water Audit/CropSwap	01/11/2018	1,200.00	1,200.00
<b>Total for Current</b>					<b>\$3,850.00</b>	<b>\$3,850.00</b>
<b>TOTAL</b>					<b>\$15,326.00</b>	<b>\$15,326.00</b>

## A/P Aging Detail

As of December 31, 2017

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This report contains no data for your specified date range.



# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended December 31, 2017

Prepared by

**Landmark Business Enterprises LLC**

Prepared on

**January 2, 2018**

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# Profit and Loss

December 2017

	Total
<b>INCOME</b>	
CropSwap Income	2,650.00
Grant Revenue	2,764.14
Interest Income	2.50
Investments	
Interest-Savings, Short-term CD	621.70
<b>Total Investments</b>	<b>621.70</b>
Water Audits Income	1,200.00
<b>Total Income</b>	<b>7,238.34</b>
<b>GROSS PROFIT</b>	<b>7,238.34</b>
<b>EXPENSES</b>	
Contract Services	
CropSwap Management	
Post Audit	335.00
Pre Audit	750.00
<b>Total CropSwap Management</b>	<b>1,085.00</b>
Water Audit Management	
Post Audit	495.00
<b>Total Water Audit Management</b>	<b>495.00</b>
<b>Total Contract Services</b>	<b>1,580.00</b>
General and Administration	
Membership Dues	167.00
<b>Total General and Administration</b>	<b>167.00</b>
Other Types of Expenses	
Memberships and Dues	-1.25
<b>Total Other Types of Expenses</b>	<b>-1.25</b>
Travel and Meetings	60.73
<b>Total Expenses</b>	<b>1,806.48</b>
<b>NET OPERATING INCOME</b>	<b>5,431.86</b>
<b>NET INCOME</b>	<b>\$5,431.86</b>

# Balance Sheet

As of December 31, 2017

	Total
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking/Savings	
General Fund xx2226	83,659.05
Mitigation Account xx0102	98,155.79
Union Banc Investment xx8488	200,533.44
Union Bank xx72042	15,283.02
<b>Total Checking/Savings</b>	<b>397,631.30</b>
<b>Total Bank Accounts</b>	<b>397,631.30</b>
Accounts Receivable	
Accounts Receivable (A/R)	15,326.00
<b>Total Accounts Receivable</b>	<b>15,326.00</b>
<b>Total Current Assets</b>	<b>412,957.30</b>
Fixed Assets	
Clinton Keith Land	475,000.00
<b>Total Fixed Assets</b>	<b>475,000.00</b>
Other Assets	
adjust gain loss brokerage statement	3,903.36
<b>Total Other Assets</b>	<b>3,903.36</b>
<b>TOTAL ASSETS</b>	<b>\$891,860.66</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Credit Cards	
AMEX 41005	-1.25
<b>Total Credit Cards</b>	<b>-1.25</b>
Other Current Liabilities	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>198,816.36</b>
<b>Total Other Current Liabilities</b>	<b>198,816.36</b>
<b>Total Current Liabilities</b>	<b>198,815.11</b>
<b>Total Liabilities</b>	<b>198,815.11</b>
Equity	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23
Net Income	23,903.07
<b>Total Equity</b>	<b>693,045.55</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$891,860.66</b>

# Statement of Cash Flows

December 2017

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	5,431.86
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	2,850.00
AMEX 41005	-85.91
Funds in Brokerage (CD) Account	-955.00
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>1,809.09</b>
<b>Net cash provided by operating activities</b>	<b>7,240.95</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>7,240.95</b>
Cash at beginning of period	390,390.35
<b>CASH AT END OF PERIOD</b>	<b>\$397,631.30</b>

## A/R Aging Detail

As of December 31, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>31 - 60 days past due</b>						
10/11/2017	Invoice	101117-2120-2138	RCWD - Water Audit/CropSwap	11/10/2017	1,200.00	1,200.00
<b>Total for 31 - 60 days past due</b>					<b>\$1,200.00</b>	<b>\$1,200.00</b>
<b>Current</b>						
12/12/2017	Invoice	121217-2120-2149	RCWD - Water Audit/CropSwap	01/11/2018	850.00	850.00
12/12/2017	Invoice	121217-2120-2151	RCWD - Water Audit/CropSwap	01/11/2018	850.00	850.00
12/12/2017	Invoice	121217-2120-2150	RCWD - Water Audit/CropSwap	01/11/2018	950.00	950.00
12/12/2017	Invoice	121217-2120-2148	RCWD - Water Audit/CropSwap	01/11/2018	1,200.00	1,200.00
<b>Total for Current</b>					<b>\$3,850.00</b>	<b>\$3,850.00</b>
<b>TOTAL</b>					<b>\$15,326.00</b>	<b>\$15,326.00</b>

## A/P Aging Detail

As of December 31, 2017

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This report contains no data for your specified date range.

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Banc Investment xx8488, Period Ending 12/31/2017

## RECONCILIATION REPORT

Reconciled on: 01/02/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	201,488.44
Service charge.....	-955.00
Checks and payments cleared (1).....	-621.70
Deposits and other credits cleared (1).....	621.70
Statement ending balance.....	<u>200,533.44</u>
Register balance as of 12/31/2017.....	200,533.44

## Details

## Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/11/2017	Deposit			-621.70
Total				-621.70

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/11/2017	Deposit		Union Bank Inv Brokerage	621.70
Total				621.70



## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Banc Investment xx8488, Period Ending 10/31/2017

## RECONCILIATION REPORT

Reconciled on: 01/02/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	201,717.08
Service charge	-228.64
Checks and payments cleared (1)	-1,522.16
Deposits and other credits cleared (1)	1,522.16
Statement ending balance	201,488.44
Register balance as of 10/31/2017	201,488.44
Cleared transactions after 10/31/2017	0.00
Uncleared transactions after 10/31/2017	0.00
Register balance as of 01/02/2018	201,488.44

## Details

## Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/23/2017	Deposit		Union Bank Inv Brokerage	-1,522.16
Total				-1,522.16

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
10/23/2017	Deposit		Union Bank Inv Brokerage	1,522.16
Total				1,522.16

## Additional Information

## Uncleared checks and payments after 10/31/2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/11/2017	Deposit			-621.70
Total				-621.70

## Uncleared deposits and other credits after 10/31/2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/11/2017	Deposit		Union Bank Inv Brokerage	621.70
Total				621.70

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Union Bank xx72042, Period Ending 12/29/2017

## RECONCILIATION REPORT

Reconciled on: 01/02/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	14,661.32
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	621.70
Statement ending balance.....	<u>15,283.02</u>
Register balance as of 12/29/2017.....	15,283.02

## Details

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/11/2017	Deposit			621.70
Total				621.70

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

Mitigation Account xx0102, Period Ending 12/31/2017

## RECONCILIATION REPORT

Reconciled on: 01/02/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	98,153.29
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	2.50
Statement ending balance	98,155.79
Register balance as of 12/31/2017	98,155.79

## Details

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/29/2017	Deposit		Wells Fargo Bank-Interest I...	2.50
Total				2.50

## TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation District

General Fund xx2226, Period Ending 12/31/2017

## RECONCILIATION REPORT

Reconciled on: 01/02/2018

Reconciled by: Landmark Business Ent. Catherine Lazzara, C.S.A

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance	76,087.30
Checks and payments cleared (3)	-1,747.00
Deposits and other credits cleared (3)	9,464.14
Statement ending balance	83,804.44

Uncleared transactions as of 12/31/2017	-145.39
Register balance as of 12/31/2017	83,659.05

## Details

## Checks and payments cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/27/2017	Bill Payment		Mission Resource Conserv...	-495.00
12/27/2017	Bill Payment		Mission Resource Conserv...	-1,085.00
12/28/2017	Check	1225	CSDA	-167.00
Total				-1,747.00

## Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/07/2017	Receive Payment	144741	RCWD - Water Audit/Crop...	5,850.00
12/26/2017	Receive Payment	144938	RCWD - Water Audit/Crop...	850.00
12/26/2017	Deposit		State of California - Dept of...	2,764.14
Total				9,464.14

## Additional Information

## Uncleared checks and payments as of 12/31/2017

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/30/2017	Transfer			-145.39
Total				-145.39

**COUNTY QUARTERLY REPORT**  
**OCT-NOV-2017**

# Management Report

TEAM-RCD Temecula-Elsinore-Anza-Murrieta Resource Conservation  
District

For the period ended December 31, 2017

Prepared by

**Landmark Business Enterprises LLC**

Prepared on

**January 2, 2018**

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# Profit and Loss

October - December, 2017

	Total
<b>INCOME</b>	
CropSwap Income	6,800.00
Grant Revenue	2,764.14
Interest Income	7.42
Investments	
Interest-Savings, Short-term CD	2,143.86
<b>Total Investments</b>	<b>2,143.86</b>
Stipend Allowance	3,802.50
Water Audits Income	4,950.00
<b>Total Income</b>	<b>20,467.92</b>
<b>GROSS PROFIT</b>	<b>20,467.92</b>
<b>EXPENSES</b>	
Contract Services	
CropSwap Management	
Post Audit	1,660.00
Pre Audit	1,085.00
<b>Total CropSwap Management</b>	<b>2,745.00</b>
Water Audit Management	
Post Audit	495.00
Pre Audit	1,500.00
<b>Total Water Audit Management</b>	<b>1,995.00</b>
<b>Total Contract Services</b>	<b>4,740.00</b>
General and Administration	
Administrative Consulting	348.00
Membership Dues	167.00
<b>Total General and Administration</b>	<b>515.00</b>
Office Supplies	17.38
Operations	
Postage, Mailing Service	86.00
Transcription	81.76
<b>Total Operations</b>	<b>167.76</b>
Other Types of Expenses	
Memberships and Dues	-2.59
<b>Total Other Types of Expenses</b>	<b>-2.59</b>
Travel and Meetings	60.73
<b>Total Expenses</b>	<b>5,498.28</b>
<b>NET OPERATING INCOME</b>	<b>14,969.64</b>
<b>NET INCOME</b>	<b>\$14,969.64</b>



# Balance Sheet

As of December 31, 2017

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Checking/Savings	
General Fund xx2226	83,659.05
Mitigation Account xx0102	98,155.79
Union Banc Investment xx8488	200,533.44
Union Bank xx72042	15,283.02
<b>Total Checking/Savings</b>	<b>397,631.30</b>
<b>Total Bank Accounts</b>	<b>397,631.30</b>
<b>Accounts Receivable</b>	
Accounts Receivable (A/R)	15,326.00
<b>Total Accounts Receivable</b>	<b>15,326.00</b>
<b>Total Current Assets</b>	<b>412,957.30</b>
<b>Fixed Assets</b>	
Clinton Keith Land	475,000.00
<b>Total Fixed Assets</b>	<b>475,000.00</b>
<b>Other Assets</b>	
adjust gain loss brokerage statement	3,903.36
<b>Total Other Assets</b>	<b>3,903.36</b>
<b>TOTAL ASSETS</b>	<b>\$891,860.66</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
AMEX 41005	-1.25
<b>Total Credit Cards</b>	<b>-1.25</b>
<b>Other Current Liabilities</b>	
Funds in Brokerage (CD) Account	-1,183.64
Lennar Homes - Greer Ranch	125,000.00
Shea Homes - Adelaine Farms	75,000.00
<b>Total Funds in Brokerage (CD) Account</b>	<b>198,816.36</b>
<b>Total Other Current Liabilities</b>	<b>198,816.36</b>
<b>Total Current Liabilities</b>	<b>198,815.11</b>
<b>Total Liabilities</b>	<b>198,815.11</b>
<b>Equity</b>	
Opening Balance Equity	381,305.25
Retained Earnings	287,837.23
Net Income	23,903.07
<b>Total Equity</b>	<b>693,045.55</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$891,860.66</b>

# Statement of Cash Flows

October - December, 2017

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	14,969.64
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable (A/R)	-5,050.00
Accounts Payable	-4,268.72
AMEX 41005	-90.45
Funds in Brokerage (CD) Account	-1,183.64
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-10,592.81</b>
<b>Net cash provided by operating activities</b>	<b>4,376.83</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>4,376.83</b>
Cash at beginning of period	393,254.47
<b>CASH AT END OF PERIOD</b>	<b>\$397,631.30</b>

## A/R Aging Detail

As of December 31, 2017

Date	Transaction Type	Num	Customer	Due Date	Amount	Open Balance
<b>91 or more days past due</b>						
05/01/2016	Invoice	16-1004	Bear Creek Association	05/31/2016	10,276.00	10,276.00
<b>Total for 91 or more days past due</b>					<b>\$10,276.00</b>	<b>\$10,276.00</b>
<b>31 - 60 days past due</b>						
10/11/2017	Invoice	101117-2120-2138	RCWD - Water Audit/CropSwap	11/10/2017	1,200.00	1,200.00
<b>Total for 31 - 60 days past due</b>					<b>\$1,200.00</b>	<b>\$1,200.00</b>
<b>Current</b>						
12/12/2017	Invoice	121217-2120-2149	RCWD - Water Audit/CropSwap	01/11/2018	850.00	850.00
12/12/2017	Invoice	121217-2120-2151	RCWD - Water Audit/CropSwap	01/11/2018	850.00	850.00
12/12/2017	Invoice	121217-2120-2150	RCWD - Water Audit/CropSwap	01/11/2018	950.00	950.00
12/12/2017	Invoice	121217-2120-2148	RCWD - Water Audit/CropSwap	01/11/2018	1,200.00	1,200.00
<b>Total for Current</b>					<b>\$3,850.00</b>	<b>\$3,850.00</b>
<b>TOTAL</b>					<b>\$15,326.00</b>	<b>\$15,326.00</b>

## A/P Aging Detail

As of December 31, 2017

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This report contains no data for your specified date range.