

MINUTES

**Temecula-Elsinore-Anza-Murrieta Resource Conservation District
Special Board Meeting
Monday, October 28, 2024, at 4:00 PM**

**Truax Building
41923 Second Street, Fourth Floor
Temecula, CA 92590**

I. PRELIMINARY FUNCTIONS

Call to Order – 4:03 p.m. Recorded by Zoom.

Roll Call/Establish a Quorum

Directors Present: Teri Biancardi, President; Pablo Bryant, Vice President, Newt Parkes, Secretary; Rose Corona, Director; Stuart Kuhn, Director.

Directors Absent: None

Public Guests: Keir Thomas, NRCS (Via Zoom)

Approval of Agenda

Director Bryant moved, and Director Parkes seconded, to approve the Agenda as presented. Upon voice vote, the motion was passed unanimously.

Public comment – None.

II. ACTION ITEMS:

A. Subject: Recruiting and Onboarding a Conservation Technician

The board received and reviewed presentation materials from Rose Corona entitled “Direct Hire Comparisons” and “NCRS Recommendations”. President Biancardi provided the current WETA budget summary. Rae Shirer provided a summary Quickbooks alternatives for payroll and HR management.

The board reviewed the materials presented and discussed the alternatives.

Following discussion, including discussion of the appropriate wage rate, and the relative costs of each alternative, President Biancardi moved, and Director Parkes, seconded, that President Biancardi be authorized to enter into an agreement with CARCD to provide HR services, through its partnership with Insperity for a period of six months, at which time the board would review the conservation tech position and the HR support needed.

Upon voice vote, the motion passed, with Director Corona voting no and the remaining directors voting yes.

The board then turned to the issue of recruiting for the position. The board discussed posting the position by November 4, 2024, with an application deadline of November 22, 2024.

President Biancardi proposed creating an ad hoc committee of Director Bryant and President Biancardi to handle the posting of the position to available, related job boards, directing applications to the Office Manager, perform a "rough cut" of the candidates for presentation to the full board, finalize any necessary WETA modification to classify the funding WETA would provide for the position, work with legal if necessary and to work with CARCD to contract for Insperity HR services.

Director Parkes moved, and Director Kuhn seconded, to pass this proposal. Upon voice vote, the motion passed, with Director Corona voting no and the remaining directors voting yes.

VIII: ADJOURNMENT

There being no further business to come before the board, Director Parkes moved, and Director Kuhn seconded, that the meeting be adjourned at 5:30 p.m. Upon voice vote, the motion passed unanimously.

Dated: 11/14/2024
Newt Parkes, Secretary

